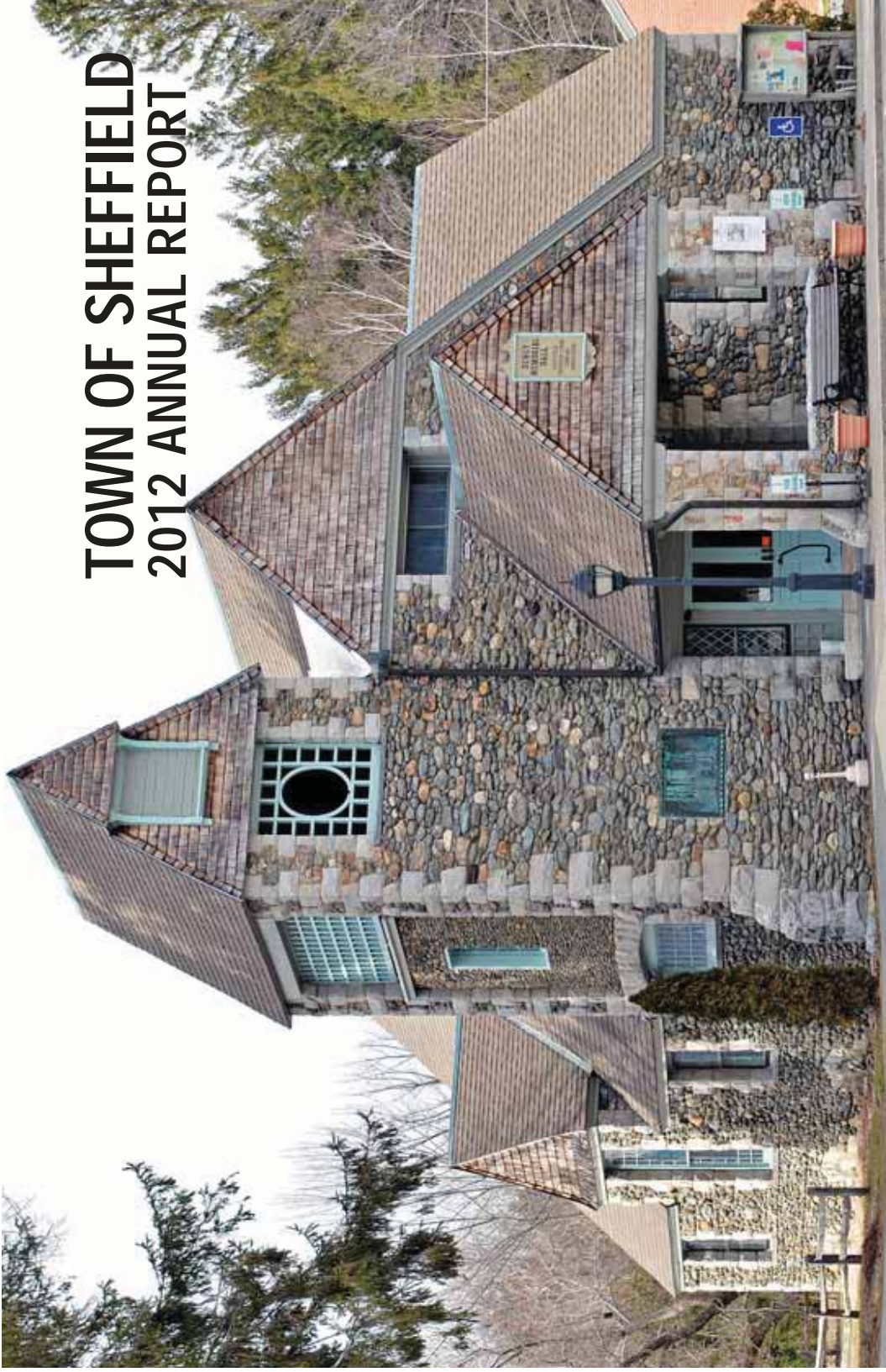


TOWN OF SHEFFIELD 2012 ANNUAL REPORT



Municipal Profile

Area in Square Miles	48.54
Elevation	648' to 2,050'
Elevation at Town Hall	675' above sea level

Population:

Federal Census - all residents	3,335
2012 Annual Town Census - all residents	3,393

Registered Voters, December 31, 2012 2,291

Miles of States Highway	17.75
Miles of Town & Country Roads84

Open Space Acreage:

Federal Land	1,036.08
State Land	1,800.67
Town Land	283.84
Private Land Conservancy Organization	2,083.94

Legislators:

US Senator	Elizabeth Warren
US Senator	John F. Kerry
US Congressman	Richard Neal
State Senator	Benjamin B. Downing
State Representative	William "Smitty" Pignatelli

Community Profile Statement:

The Town of Sheffield is located in the Housatonic River Valley at the southern end of Berkshire County. With two distinct villages, Sheffield and Ashley Falls, the Town's development pattern has been greatly influenced by its physical features: the Housatonic River and its wide floodplain; the Schenob Brook wetland complex; and the steep slopes of the Berkshire Hills on the east and the Taconic Range on the west. The oldest town in Berkshire County, the community has maintained its rich historical character. Noted for its deep agricultural soils, much of Sheffield remains open and in agricultural production. The combination of wide-open river valley, mountain vistas and active farmland, residents feel makes Sheffield one of the most beautiful towns in the Commonwealth.

Front and Back Cover: Dewey Hall located in the Village Green.
In 2013 Dewey Hall will be celebrating its 125th anniversary.
Photographs by Fred Harwood

ANNUAL REPORT
OF THE
TOWN OF
SHEFFIELD
MASSACHUSETTS



For the Year Ending December 31, 2012

This year's Town Report is dedicated to James M. McGarry, Nancy Hahn and Barbara Fletcher who all retired in 2012. We appreciate their hard work and commitment to the Town.



James M. McGarry, Police Chief
42 years



Nancy Hahn, Library Director
11 years



Barbara Fletcher, Assistant Senior Center Director
17 Years

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Town Office Hours / Regular Meetings

HOURS:

Assessors (229-7000 x155)

9:00 am - 1:00 pm, M - F

Police Dept. (229-8522)

9:00 am - 4:00 pm, M - F

Town Administrator (229-7000 x152)

9:00 am - 4:00 pm, M - F

Town Clerk (229-7000 x151)

9:00 am - 4:00 pm, M - F

Treasurer/Tax Collector's Office

(229-7000 x153, x154)

9:00 am - 4:00 pm, M - F

Transfer Station Hours

1:00 pm to 4:00 pm, Tuesday

1:00 pm to 4:00 pm, Friday

8:00 am to 4:00 pm, Saturday

8:30 am to 2:00 pm, Sunday

Bushnell Sage Library (229-7004)

10:00 am - 5:00 pm, Tu, W, Th, Sa

10:00 am - 8:00 pm, Friday

2:00 pm - 5:00 pm, Sunday

Building Inspector (229-7000 x156)

7:00 am to 4:00 pm, Monday

7:00 am to 4:00 pm, Tuesday

11:00 am to 6:00 pm, Thursday

11:00 am to 4:00 pm, Friday

Senior Center

(229-7037)

9:00 am - 2:30 pm, M - F

REGULAR MONTHLY MEETINGS: (other meetings may be called when necessary, and are posted at least 48 hours prior, unless for an emergency)

Board of Health

2nd Monday, 6:00 pm

Board of Selectmen

1st and 3rd Mondays, 7:00 pm. If such Monday is a State holiday, the Board may meet on Tuesday of that week.

Conservation Commission

2nd and 4th Mondays

7:00 pm

Council on Aging

3rd Friday, 9:00 am

Finance Committee

As needed

Planning Board

2nd and 4th Wednesdays, 7:00 pm

Southern Berkshire Regional School Committee (229-8778)

1st and 3rd Thursdays, 7:00 pm

Zoning Board of Appeals

As needed

Town website - sheffieldma.gov - check calendar for updated meeting schedules

IMPORTANT TELEPHONE NUMBERS

DIAL 911 FOR EMERGENCY:

Police, emergency	911	Sheffield Post Office	229-8772
Police, non-emergency	229-8522	Ashley Falls Post Office	229-8048
Fire Dept., non-emergency	229-7033	Library	229-7004
Fire Dept. (Burning permit)	229-7034	Town Hall Fax	229-7010
Ambulance	528-3900	Senior Center	229-7037
Veterans' Services	528-1580	Highway Dept.	229-7030

Elected Town Officials

OFFICE	NAME	TERM EXPIRES
Moderator	Bruce H. Person	2013
Board of Selectmen	David A. Smith Jr., Chairman	2013
	Julie M. Hannum	2014
	Rene C. Wood.	2015
Board of Library Trustees	Susan Young, Chairman	2013
	Betty LeGeyt	2015
	Jane Nye	2014
Planning Board	David Smith Sr., Chairman	2013
	Margaret Martin	2013
	Peter Cherneff	2015
	James T. Collingwood Jr.	2014
	Maria Nation	2015

Town Officers

Town Administrator	Rhonda LaBombard
Asst. Town Administrator	
Chief of Police	Eric R. Munson, III
Police Sergeant	Ryan Kresiak
Constables	James M. McGarry Bruce H. Person
Fire Chief	Richard A. Boardman
Highway Superintendent	Edward Lord
Town Clerk	Felecie O. Joyce
Asst. Town Clerk	Jill Hughes
Treasurer/Tax Collector	Michael C. Ovitt
Asst. Treasurer/Tax Collector	Barbara A. Roraback
Town Librarian	

Town Accountant	James V. McCormack
Town Counsel	Kopelman & Paige, P.C.
Building Commissioner & Zoning Enforcement Officer	Thomas Carmody
Electrical Inspector	Richard Cappadona
Asst. Electrical Inspector	Carl Van Deusen
Emergency Management Coordinator	Edward G. McCormick
Plumbing & Gas Inspector	Robert Krupski
Asst. Plumbing & Gas Inspector	Robert Gennari
Fire Safety Inspector	Richard A. Boardman
Firefighters	Craig Bachetti Nick Ball Peter Batacchi Robert Beham Anthony Bleau Douglas Blume Ron Bubak Adam Carlotto James Foster Michael Funk Brent Getchell Joseph Glaszcz Stephen Hyer Robert Kilmer Kevin Learnard Kyle Leqyt-McLoughlin Robert Martin Malcolm McCain Martin Mitsoff Brian Ovitt Michael Ovitt Robert Poulter John Pshenishny Randy Robarge Mark Robitaille Jason Smith David Ullrich John J. Ullrich

Police Officers	Wayne Wilkinson Trevor Williamson Justin Biasin Andrew Carlson Brian D. Fahey Scott A. Farrell Graham M. Frank Jacob Gonska Daniel T. Hamill Christopher Jackson Gary Mitchell David Moynahan Michael C. Ovitt Susan Rathbun Shawn Reagan Richard L. Robarge Tricia Wilkinson
Animal Inspector & Animal Control Officer	Martin Clark
Principal Assessor	Tammy L. Blackwell
Health Inspector	George Oleen
Parking Clerk	Felecie O. Joyce
Sanitation (Title 5) Inspector	Richard J. Kirchner, Scott Smith
Chief Procurement Officer	Rhonda LaBombard
Public Weighers	Michael Pezzee
Recycling Coordinator	David J. Steindler
Senior Center Director	John Arthur Miller
Asst. Senior Center Director	
Veterans' Agent	Laurie Hils

Town Boards, Committees, Commissions

	Term Expires
Agricultural Commission	
Louis Aragi Jr.	2014
Kathy Orlando	2014
Morvin Allen	2014
Bruce Howden	2013
James Kelly	2013
James Larkin	2013
David Smith Sr.	2013
Ruth Ziegler, Alternate	2013
Dominic Palumbo, Alternate	2013
Ashley Falls Historic District Commission	
Richard Cherneff	2015
Peter Rawson	2014
Richard Swiatek	2014
Sandra Preston	2013
Robert Pasqualina	2013
John James	2013
Board of Assessors	
Tammy L. Blackwell, Chairman	2013
Barbara West	2015
Board of Health	
Priscilla Cote, Chairman	2013
Joel Weiss	2014
Rene C. Wood	2013
Richard J. Kirchner	2014
Scott Smith	2013
Board of Registrars	
Patricia Sadera	2014
Elizabeth Smith	2014
Marjorie E. Consolini	2013
Felecie O. Joyce, Town Clerk	2015
Commission on Disabilities	
Laura Grunfeld	2013
David Wells	2014
Claudia Martin	2015
Gail Mullen	2013

	Term Expires
Conservation Commission	Gaetan Lachance, Chairman2013 Donald Ward2014 Cheryl Blackburn2015 Howard Chezar2015 James T. Collingwood Sr.2015
Council on Aging	Jeff Browne, Chairman2014 Michelle Harwood2014 Doris Van Deusen2015 Richard Magenis2015 Janet Stanton2015 Helen Johnston2014 Anne T. Hyatt2014 Gail Ullman2013 Carol Sica2013 Dawn Massini2013 Kathy Staropoli2013
Finance Committee	David J. Steindler, Chairman2014 Colin Smith, Vice Chairman2015 John A. James2015 David D. Macy2013 Judith Schnurr2013
Five Town Cable Advisory Committee	
Historical Commission	H. Dennis Sears, Chairman2015 Kathy Orlando2013 Ted Pittman2013 Catherine Miller2015 Pat Elsbach2013 Gay Tucker2014 Michael King2014
Housing Commission	Michael Citrin, Chairman2014 Marilyn Wightman2015 John Stookey2015 Kathy Orlando2015 Christine Ludwiszewski2014

	Term Expires
Cultural Council	
Trudy Weaver Miller, Chairman	2013
Sally Cook	2014
Wendy Casey	2015
Katherine Ness	2015
David Reed	2015
SBRSD Committee	
E. Bonnie Silvers	2016
H. Dennis Sears	2014
Arthur Batacchi	2014
Vito Valentini	2016
Park and Recreation Committee	
Michael Ovitt	2013
Grace Campbell	2013
Joe Wilkinson	2013
Kevin Joyce	2013
Zoning Board of Appeals	
Bart Elsbach, Chairman	2014
Eric Carlson	2013
Eric Blackburn	2013
Richard Kirchner	2015
Allison Lassoe	2014
Greig Siedor, Associate Member	2013

Town Delegates

Berkshire Country Regional Planning Commission	David Smith, Sr.2013 Rene Wood, Alternate2013
District Dept. of Veterans’ Services	Richard J. Kirchner2013

Town Employees

Treasurer/Collector’s Office	Seana Roche
Assessor’s Office	Barabara West
Highway Department Staff	Ryan Shimon Thomas Reynolds Mark Anelli
Library Staff	Helen Baldwin Jacqueline Connell Molly Goodchild Frederic Gordon Brece Honeycutt Melissa Joyce Grace Lanoue Lesley Moran Mary Rembold Jessica Roseman Ken Powers, Custodian
Police Station Custodian	Nancy Marshall
Town Hall/ Senior Center Custodian	Marjorie Smith
Transfer Station Attendants	Donald Wilson, Head Attendant Dianne Farnham Janet Hogelin Rose Cronk
Town Hall Support Staff	Jill Hughes

Report of the Board of Selectmen

The executive powers of the Town of Sheffield are vested in the elected Board of Selectmen; it serves as the chief policy-making board for the Town. To aid the Selectmen in conducting official business and duties, the Board appoints a Town Administrator. The Selectmen also appoint all employees, boards, commissions, committees and others except for the Moderator, Planning Board, Board of Library Trustees, which are elected by Town voters. Voters in Sheffield, Alford, Egremont, New Marlborough and Monterey elect the members of the Southern Berkshire Regional School District School Committee.

2012 was another extremely busy year with the Board holding 93 meetings. This number continues to grow each year, which shows how busy our Town has become. We continued to work on issues that are important to our residents. Residents may keep up with the issues involving the Board by searching our website www.sheffieldma.gov for Board agendas and minutes. The following are some of the issues and projects that we worked on throughout the year:

Personnel Changes. James M. McGarry retired in July after 42 years of service to the Town. Interviews were conducted with several members of the Police Department and Eric R. Munson, III accepted the offer to become the Interim Chief of Police. Ryan C. Kresiak was promoted to Police Sergeant. Library Director Nancy Hahn retired in December after 11 years of service. The search is currently underway to hire a new Library Director. Senior Center Assistant Director Barbara Fletcher retired in October and we are currently seeking applications to fill that position. We wish all of the retirees a long and happy retirement.

Personnel Policy Update. The Board worked on updating the Personnel Policy. Updates and changes were made and a draft policy was distributed to employees. The policy was sent to legal counsel and the Board hopes to adopt the final version by early spring.

Intersection. Several local residents shared their concerns over the safety of the intersection of Miller Ave, Cook Road and Bow Wow Road. The Board is working with Berkshire Regional Planning Commission to address these concerns.

ICLEI. The Board partnered with Berkshire School students to join the International Council for Local Environmental Initiatives to study sustainability issues for the Town.

MMA 6th Grade Essay Contest. Once again the Board participated, along with the other towns in the Southern Berkshire Regional School District, in the

Massachusetts Municipal Association's 6th Grade Essay Contest. The contest is for 6th grade students to submit an essay that begins with "If I were elected leader of my community, I would make a difference by..." Several local officials visited the 6th grade classroom to discuss the contest and answer student's questions.

Licenses. The Board issued new licenses to the following new Antique and Second Hand Goods businesses: Berkshire Vintage, LLC, Magpies Closet, Thomas Mattson and Sapphire, Gems and Precious Metals.

Recycling. Residents have continued to do a great job recycling their trash. Our recyclable materials are transported to the Materials Recycling Facility (MRF) in Springfield. The Town is issued a check based on the amount of tonnage received at the MRF. Thanks to everyone's dedication to recycling the Town received \$8,308.65 in 2012.

The Board would like to thank our Town employees and volunteers for all of their hard work and dedication. Without these team members it would be impossible for the Town to function. Special thanks go to Town Administrator Rhonda LaBombard and Assistant to the Town Administrator Jennifer Goewey for all of their assistance and support.

We extend our appreciation to the residents for their confidence, support, suggestions and comments and look forward to the upcoming year.

Respectfully submitted:

David A. Smith, Jr., *Chairman*
Julie M. Hannum, *Clerk*
Rene C. Wood

Report of the Finance Committee

In Fiscal Year 2012 (July 1, 2011-June 30, 2012), the following transfers were made from the reserve fund:

Account	Amount
Legal Services	\$10,000.00
Fire Department	\$1,000.00
Legal Services	\$3,500.00
Police Department	\$10,000.00
Total Transfers:	\$24,500.00

The balance of the Reserve Fund, \$47,500.00 was closed out to the General Fund as of June 30, 2012.

Respectfully Submitted:

David Steindler, *Chairman*
Colin Smith, *Vice Chairman*
John A. James
David D. Macy
Judith Schnurr

Report of the Town Clerk

The Town Clerk's office is the official record keeper for the Town of Sheffield. Some of the services provided by this department are vital statistics; births, marriages, deaths, posting of meeting notices for all municipal boards and committees, voter registration, elections, town political calendar, Annual Street List (Census), residency certification, Town Meeting warrants and minutes, business certificates (d.b.a.), notarization of documents, payment of non-criminal violations and dog licensing.

In the past Annual Town Meeting voters approved an article to maintain our Town's historical and vital records. With this funding, I have been able to restore three volumes of historical documents, purchased an additional minute's book and obtained binders and storage boxes for vital records. This funding is important in maintaining the integrity of our town's history. Genealogy research has become important and additionally, people are being required to prove their lineage and identity and researching past vital records is part of that process. Sheffield is very fortunate to have a well preserved "library" of vital records and historical documentation and the continued support for preservation work is an investment in the Town. My hope is to continue allocating support for these projects. Long term projects include updating software programs, managing space issues, and the streamlining of procedures/functions for efficiency.

VITAL REPORTS

BIRTHS – 21
MARRIAGE INTENTIONS FILED – 29
MARRIAGES THAT TOOK PLACE- 29
DEATHS – 15

DOG LICENSING

Dog licensing is required annually each spring. Licenses expire March 31st and dog owners have from March 1st to May 1st to renew. If you have a dog six months of age or older, or you reside in Sheffield at least 30 days of the year, licensing is required. If you do not renew by May 1st, there will be a \$25 late fee (per dog) implemented in addition to your licensing fee.

Licensing by mail is acceptable with proof of current rabies, a self-addressed stamped envelope and a check made payable to the Town of Sheffield. Mail to:

Town Clerk, PO Box 175, Sheffield, MA 01257. The amount payable should be \$5 for a neutered/spayed dog and \$10 for an intact dog. If you no longer have your dog, please contact my office so that I can adjust my records.

Dog license fees totaled \$5,065.00. This amount includes fees for regular dog licensing, private kennels (for ownership of four or more dogs), as well as fees assessed for delinquencies and citations.

Respectfully submitted,

Felecie Joyce,
Town Clerk

Report of Elections and Registrations

We have had an incredibly busy election season. In addition to the local Town Meeting and Town Election, we hosted two State/Federal Primaries and a State/Federal Election. Elections require a lot of effort. There is a vast amount of work to be done in preparation for any election, let alone five. A big thank you should be extended to the Police Department, Highway Department and the numerous Poll Workers, who work long hours to assist on election days. The support is invaluable, and very much appreciated.

The Help America Vote Act (HAVA) continues to change the way that we vote. The Commonwealth of Massachusetts via a Federal mandate implemented the use of the AutoMark voting system. The AutoMark has been put into place to assist vision-impaired voters, but may be used by anyone wishing to vote by this method. It does not tabulate votes. It allows the user to mark their ballot either by using a touch screen or an audio prompt. There is also a keypad with brail

instructions to assist blind voters. The AutoMark is used in addition to our paper ballot voting system, and is available for absentee voting in addition to election-day voting. For inquiries or demonstrations, please stop by or call the Clerk's office. We will be happy to assist you.

Voter registration is available year round during regular business hours. Applications are available in any town within the Commonwealth, or on line through the Secretary of State's website. We continue to process registrations throughout the year, and as a result the number of registered voters fluctuates. The following breakdown reflects the final numbers at years end:

As of December 31, 2012, the breakdown of registered voters was: 670 Democrats, 338 Republicans, 1,272 Unenrolled (no specific party), four Libertarian, four Green-Rainbow, and three Interdependent-Third party. This was a total of 2,291 registered voters.

Voting for Sheffield and the Village of Ashley Falls takes place at the Senior Center, 25 Cook Road (behind the American Legion building). Polls open at 7:00 AM for every election.

In addition to election related activity, the Board of Registrars also updates the Annual Street List (Census). The Commonwealth of Massachusetts requires that we produce an annual Street List. We cannot stress enough the importance of returning your census form. The information provides vital information for funding of schools, senior citizens, veteran's benefits, healthcare, local aid to the town for various needs, generates a jury pool for the state as well as documentation for proof of residence. We are also required by law to follow-up with non-responders either by additional mailings or phone calls. If a response is still looming, the police department will be required by law to follow-up with a visit to the property to confirm or deny residency.

Respectfully submitted,

Patricia M. Sadera, *Chairperson*

Marjorie E. Consolini

Elizabeth R. Smith

Felecie O. Joyce, *Town Clerk*

Annual Town Meeting

Commonwealth of Massachusetts Annual Town Meeting Results Monday, May 7, 2012

The Annual Town Meeting which was held at the Mount Everett Regional High School Auditorium was called to order at 7:03 PM by Town Moderator Bruce Person. There were 164 of the Town's 2,249 voters in attendance. The results follow:

On a motion made by Moderator Person, seconded by Rene Wood, voted unanimously to dispense with the Town Clerk's reading of the Warrant.

ARTICLE 1: On a motion was made by Julie Hannum, seconded by Rene Wood, voted unanimously to raise and appropriate the following sums of money necessary to defray the expenses of the Town for Fiscal Year 2013.

Moderator.....	\$214	Streetlights	\$11,000
Selectmen's Office	\$156,552	Board of Health	\$14,551
Board of Assessors	\$96,720	Visiting Nurse Association	\$4,200
Treasurer/Collector	\$153,891	Council on Aging.....	\$42,263
Town Clerk	\$55,487	Veterans Benefits	\$27,000
Elections & Registration.....	\$21,300	Library	\$159,665
Conservation Commission	\$7,093	Historical Commission	\$0
Planning Board	\$11,354	Memorial Day.....	\$750
Economic Development Comm	\$0	American Legion	\$500
Zoning Board of Appeals	\$2,035	Care of Soldier's Graves	\$1,400
Town Buildings & Grounds ..	\$127,425	Ashley Falls Historic Dist. Comm. ..	\$50
Town Report & Communications ..	\$6,500	Agricultural Commission	\$250
Legal Services.....	\$25,000	Interest on Loans	\$1
Dispatch Services	\$8,307	Berkshire County Retirement ..	\$177,082
Police Department	\$435,398	Worker's Compensation	\$18,500
Fire Department	\$44,749	Unemployment Comp. Fund	\$1
Inspectional Services	\$60,500	Group Health (32B) Insurance ..	\$336,000
Fire Hydrants	\$18,091	Employer Medicare	\$21,000
Animal Control	\$8,700	Financial Audit	\$12,000
Highway Department	\$581,354	Insurance & Bonding.....	\$69,000

ARTICLE 2: On a motion made by Collin Smith, seconded by David Macy, voted unanimously to fix the compensation of the following elected officers of

the Town for Fiscal Year 2013, as required by Chapter 41, Section 108 of the General Laws; Moderator - \$214; Selectmen, Chairman - \$2,311; Selectmen - two members at \$1,999 each.

ARTICLE 3: On a motion made by Julie Hannum, seconded by Rene Wood, voted by written ballot, Yes: 139; No: 6, to see if the Town will vote to amend the first Restatement of the Regional Agreement of the Southern Berkshire Regional School District as follows: To amend Article IV, subparagraph “h” of the first Restatement of the Regional Agreement to read in its entirety as follows:

h. Each Member Town shall make payment for its respective share of the District’s estimated annual operating and transportation costs upon certification by the district treasurer as specified in section 8(b) below, such payment to be made by the respective town treasurer in four equal installments on the fifteenth day of August, November, February and May, by check payable to the District.

In all other respects the first Restatement of the Regional Agreement of the Southern Berkshire Regional School District shall remain in full force and effect.

ARTICLE 4: On a motion by David Smith, Jr., seconded by Julie Hannum, voted unanimously to approve the Southern Berkshire Regional School District Operating and Transportation Budget for Fiscal Year 2013 and vote to raise and appropriate \$5,888,727 to pay the Town’s assessed share of that budget, or take any other action relative thereto.

ARTICLE 5: On a motion made by Julie Hannum, seconded by Rene Wood, voted unanimously to approve the Southern Berkshire Regional School District Capital Budget for Fiscal Year 2013 and to raise and appropriate \$223,632 to pay the Town’s assessed share of that Budget.

ARTICLE 6: On a motion made by Rene Wood, seconded by Julie Hannum, voted unanimously to raise and appropriate \$60,000 to pay for vocational education tuition in Fiscal Year 2013.

ARTICLE 7: On a motion made by Julie Hannum, seconded by Rene Wood, voted unanimously to expend, under the direction of the Board of Selectmen, for the disposal and management of solid waste, and that \$142,055 be raised from Solid Waste Disposal Enterprise Fund Revenues.

ARTICLE 8: On a motion made by David Smith, Jr., seconded by Rene Wood, voted unanimously, to see if the Town will vote to accept funds being provided by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the General Laws, to pay for such costs as allowed by appropriate legislation in connection with the maintenance, repair, and construction of Town ways and bridges.

ARTICLE 9: On a motion made by Rene Wood., seconded by David Smith, Jr., voted unanimously to authorize the appointment of members of the Board of Selectmen, the Board of Health, Economic Development Committee and Highway Garage Design Study Committee at no additional compensation in accordance with the provisions of Chapter 268A, Section 21A of the General Laws.

ARTICLE 10: On a motion made by Julie Hannum, seconded by Rene Wood voted unanimously to authorize the Board of Health to employ any of its members as Title 5 and Perc Test Witnesses for Septic System Inspections, Sanitation Inspections, and Public Health Nurse Services for Fiscal Year 2013 at rates and salaries to be determined by the Board of Selectmen.

ARTICLE 11: On a motion made by David Smith, Jr., seconded by Julie Hannum, voted unanimously to authorize the Treasurer/Collector to sell, with the approval of the Board of Selectmen, any parcel or parcels of real estate which have been or may be acquired through the foreclosure of tax title.

ARTICLE 12: On a motion made by Rene Wood, seconded by Julie Hannum, voted unanimously to transfer from Free Cash \$26,053 to pay principal and interest on the bonded indebtedness authorized by Town Meeting vote of January 30,1995, for the Town Hall, Police Station and Library.

ARTICLE 13: On a motion made by David Steindler, seconded by Rene Wood, voted by substantial majority to transfer \$73,000 from Free Cash, to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws, known as the Reserve Fund.

ARTICLE 14: On a motion made by Julie Hannum, seconded by Rene Wood, voted unanimously to transfer \$750 from Free Cash to the Emergency Response Fund.

ARTICLE 15: On a motion made by David Smith, Jr., seconded by Rene Wood, voted unanimously to transfer \$12,000 from Free Cash to purchase a York rake and a mower for the Highway Department.

ARTICLE 16: On a motion made by Rene Wood, seconded by Julie Hannum, voted unanimously to transfer \$25,000 from Free Cash to compensate firefighters for training.

ARTICLE 17: On a motion made by Julie Hannum, seconded by David Smith, Jr., voted unanimously to transfer \$50,000 from Free Cash for exterior painting to include Town Hall, Library, and Police Department.

ARTICLE 18: On a motion made by David Smith, Jr., seconded by Julie Hannum, voted unanimously to transfer \$10,000 from Free Cash for Tax Recertification services.

ARTICLE 19: On a motion made by Rene Wood, seconded by David Smith, Jr., voted unanimously to transfer \$10,000 from Free Cash to rent equipment for the Highway Department.

ARTICLE 20: On a motion made by Julie Hannum, seconded by Rene Wood, voted unanimously to transfer \$8,000 from Free Cash to purchase up to date information technology hardware, software, and services.

ARTICLE 21: On a motion made by David Smith, Jr., seconded by Julie Hannum, voted unanimously to transfer \$29,000 from Free Cash for guardrail replacements.

ARTICLE 22: On a motion made by Rene Wood, seconded by Julie Hannum, voted unanimously to transfer \$21,700 from Free Cash to replace carpets and a door at the Library.

ARTICLE 23: On a motion made by Julie Hannum, seconded by Rene Wood, voted unanimously to transfer \$50,000 from Free Cash for Town building repairs and improvements for the Town Hall, Library, and Police Station.

ARTICLE 24: On a motion made by David Smith, Jr., seconded by Julie Hannum, voted by 2/3 majority to establish a Highway Truck Stabilization Fund and transfer \$50,000 from Free Cash into such Stabilization Fund.

ARTICLE 25: On a motion made by Rene Wood, seconded by David Smith, Jr., voted by 2/3 majority to transfer from \$100,000 from Free Cash into the Fire Truck Stabilization Fund.

ARTICLE 26: On a motion made by Julie Hannum, seconded by Rene Wood, voted to authorize the use of the following revolving funds for departmental operations which shall not exceed the noted sums for each fund, which shall be under the control of the Town Treasurer, which shall be accounted for separately, and to which shall be credited only the receipts received in connection with the departmental operations supported by the revolving fund; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53 E Vz of the General Laws, provided however that said expenditures for the revolving funds shall not exceed the receipts for said fund:

Plumbing Inspector	\$10,000
Gas Inspector	\$10,000
Electrical Inspector	\$10,000
Fire Safety Inspector	\$10,000
Board of Health	\$15,000

ARTICLE 27: On a motion made by David Smtih, Sr., seconded by Julie Hannum, voted by 2/3 majority, to amend Section 6.2 of the Zoning By-laws, as proposed by the Planning Board, as set forth in the document on file in the Office of the Town Clerk.

ARTICLE 28: On a motion made by David Smith, Jr., seconded by Rene Wood, voted unanimously, to authorize the Board of Selectmen to initiate the process to aggregate the electric load of interested electricity consumers within the Town of Sheffield and enter into agreements for services to facilitate the sale and purchase of electric energy and other related services pursuant to G.L. c.164, §134(a)

ARTICLE 29: (*By Petition*) On a motion was made by David Smith, Sr., seconded, and voted unanimously, to pass over this article, as the petition was withdrawn by the petitioner.

ARTICLE 30: (*By Petition*) On a motion made by Ben Schawinsky, seconded, and voted by substantial majority,

The First Amendment of the Constitution was designed to protect the free-speech rights of individuals ("natural persons") not corporations. Recent United States Supreme Court decisions have opened the door for corporations to make unlimited expenditures for advocacy in favor or against political candidates and issues. Many see this development as not only a further erosion of the influences of individuals in the political process, also as - in essence - a corporate takeover of the First Amendment,

This ruling in *Citizens United v. FEC*, has already unleashed a torrent of corporate money in our political process unmatched by any campaign expenditure totals in the history of this great nation; therefore, this ruling represents a serious and direct threat to our democracy “Of the people, by the people and for the people.” The people of the United States have used the constitutional amendment process to correct harmful decisions of the U.S. Supreme Court that go to the heart of our democracy and self government. It is for this reason that we present the following resolution to the voters of Sheffield.

Be it resolved that the voters of Sheffield, Massachusetts call upon the United States Congress to pass and send to the States for ratification, a Constitutional Amendment banning corporations, limited liability corporations and any other corporate entities from all and any expenditure of funds for political speech and elections, or if not, to at least regulate such with punitive assurances.

The meeting adjourned at 8:03 PM.

Respectfully submitted,

Felecie Joyce
Town Clerk, CMMC

Report of the District Department of Veterans' Services

Thank you for allowing me to service the member towns, their veterans, and widows. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers.

This past year we have seen an increase in all areas of operation and currently have 38 active Chapter 115 claims.

Chapter 115 Submissions and Return from the State:

Town	FY 2012 Submitted 7/01/11 - 6/30/12	Pmt Due in FY 2013 FY 2012 - 75%
Sheffield	\$24,718.94	\$18,839.21

Over the last year we have completed the following for our member town's veterans:

Applications for VA Health Care	55
ALS/Disability/A&A/Appeals/Life Insurance	107
Other Request (DD 214s/Markers/Medals)	71
Flags to funerals homes for veterans	33
Assisted with Dr. appointments	41
Home and Office Visits	616
Veterans Services Phone Calls	1593

Fiscal Year 2013 District budget has been reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place.

Sheffield's apportionment towards the FY 2013 DVS budget was \$13,054.56 - this number was based on population percentage on the 2010 Census.

Respectfully submitted,

Laurie J. Hils
District Director

Report of the Town Administrator

It is hard to believe that another year has passed and I am again fortunate to have this opportunity to address Town residents in this report.

Our employees continue to be our greatest asset. They work hard to keep expenses to a minimum and make sure that tax dollars are being used efficiently. The following is a list of personnel changes for 2012:

Retirements:

James M. McGarry – Police Chief

Nancy Hahn – Library Director

Barbara Fletcher – Assistant Senior Center Director

New Positions/Hires:

Eric R. Munson III – Interim Police Chief

Ryan Kreisak – Police Sergeant

David Moynahan – Patrol Officer

Marjorie Smith – Town Hall/Senior Center Custodian

Butch Ray – Interim Electrical Inspector

Thomas Reynolds – Highway Department

We negotiated and signed a three year contract with the Sheffield Patrolman's Association. Assistant to the Town Administrator Jennifer Goewey and Michael Kingsbury from the Highway Department resigned from their positions. We wish both of them well with their future employment.

Chief James M. McGarry retired in July after 40+ years of service. A celebration in his honor was held at the Town Park. It was a wonderful opportunity for residents and co workers to share stories and thank him for his service. Library Director Nancy Hahn retired in December. Nancy gave us 11 years of dedicated service and the Library grew under Nancy's direction. Assistant Senior Center Director Barbara Fletcher retired from her position in October. Barbara shared 17 years with the Town and she continues to visit and attend programs at the Center. It is always hard to lose dedicated employees and it is my wish that all of the retirees are enjoying their retirement to the fullest.

As difficult as it is to have employees retire we have hired replacements that we hope will serve the Town for many years. Patrolman Eric R. Munson, III was appointed as Interim Police Chief. Eric has been with the Department for 4 years and is doing a great job of filling big shoes. The search for a Library Director is underway and it is our hope that a new director will be in place by summer. We are also in the process of interviewing for an Assistant to the Town Administrator and an Assistant to the Senior Center Director.

I referred to the Time Warner Cable contract and Municipal Health Care Reform in last years report and I am happy to report that meetings with Time Warner Cable continued throughout the year regarding the renewal our cable contract and a there should be a signed contract during the summer of 2013. Municipal Health Care Reform was negotiated with Town employees.

Donation funds from Berkshire School allowed the Town to complete culvert repairs on Country Road, purchase trash cans for the Village Green and purchase a Reverse 911 system. The Reverse 911 system will be used to notify residents on any emergency situation. The Town is currently researching the purchase of a sound system for meetings. Voters at last year's Annual Town Meeting approved the Electric Aggregation Program. A consultant has been selected to serve Sheffield as well as North Adams, Williamstown, Florida, Great Barrington, Lenox, Dalton, Tyringham, Stockbridge and New Marlborough.

A Senior Center Building Committee was formed to research options for finishing the lower level of the Senior Center. The Historical Commission was revived with 6 new members. The Bylaw Review Committee continued its review of the bylaws and the first changes were passed at the Annual Town Meeting.

Some of the projects that took place during the year were the installation of a Goodwill recycling box at the Transfer Station. Residents may donate clothing and household items in the box for recycling. Defibrillators were installed in the Town Hall, Senior Center and Library thanks to a donation from the Sheffield Kiwanis. Sheffield Plastics donated the defibrillator training to several staff members. New window treatments (shades) were installed at the Senior Center. An on-line permitting program was purchased for building, electrical and plumbing permits. This system should be operational by early spring.

I would like to offer my continued thanks to the residents, Town employees, boards and committees for helping make Sheffield a great community and the Board of Selectmen for all of their support. A special thanks to Jenn Goewey for all of her assistance during the year and I wish her good luck wish in new positions, she certainly will be missed.

I again ask residents to stop in or contact me with any of their concerns.

Respectfully submitted,

Rhonda LaBombard
Town Administrator

Report of the The Highway Department

In 2012 7140 ft. of Egremont-Sheffield Road was leveled and top coated with blacktop, as well as 3800 ft. of Home Road and 4300 ft. of County Road. 6 culverts were also replaced on County Road, East Road, West Road, Valley View Road and Pike Road East were all single coat chip sealed. 740 ft. of full depth reclamation was done on Mt. Washington Road, as well as 1440 ft. on Pike Road West and 3300 ft. on Water Farm Road. New guard rails were installed on Rannapo Road, County Road and Maple Avenue.

A new Husky mower was purchased for the cemeteries. A new rork rake was also purchased for the tractor and we received our new backhoe.

We received two grants, one from the MSPCA for a beaver solution on Salisbury Road, and the other from MIIA for an emergency response trailer.

We welcomed Tom Reynolds to the department, who replaced Mike Kingsbury.

Respectfully submitted,

Edward Lord,
Highway Superintendant

Report of the Police Department

The Sheffield Police Department responded to 4901 calls for service in 2012. Officers conducted 186 criminal investigations that resulted in 39 arrests and 26 criminal summonses issued. The criminal cases involving an arrest or criminal summons are prosecuted by the Berkshire District Attorney in either District Court or Superior Court. For Criminal Summonses a show cause hearing is held with a court magistrate who then determines if there is probable cause to move forward and issue a criminal summons to the individual. In some cases individuals are allowed to make restitution or perform community service during which time the case is continued to a later date. If the conditions whether they are restitution or community service are met, the case is then dismissed with no criminal record for the individual.

In 2012 officer's investigated 53 motor vehicle accidents as well as issued 346 citations. In addition 9 individuals were charged with operating under the influence of alcohol or drugs. The Registry of Motor Vehicles returned to the Town the amount of \$9,197.50 for non-criminal motor vehicle offenses. The Southern Berkshire Court returned to the Town the amount of \$2,225.00 for fines assessed for criminal cases.

The Department forwarded to the office of the Treasurer \$1,950.00 for Fire Arms licenses, \$3,425.00 for alarm permits and \$2,450.00 for fines assessed for false alarms. The Department also forwarded to the treasurer \$113.00 for tag sale permits, \$2,225.00 in assessed court fines and \$9,197.00 in motor vehicle fines.

The community outreach programs had another successful year. The Kops N Kids camp had almost 70 campers in July. The week long camp is geared toward fifth and sixth graders and is designed to build confidence and self-esteem among campers by utilizing the Department's low and high ropes course at the Town Park. Campers participate in a variety of different events as individuals and as a team throughout the week. Campers start with get to know you games and trust building games and then move onto the low elements in their groups. After a day or two on the low elements the campers then graduate to the high elements. At the high elements the campers climb the vertical playground and walk across the log to practice their balance and coordination on the multi-vine all while trying to forget they are thirty feet in the air. During the week special guests come and give presentations to the campers. The biggest hit with the campers this year was the Life Star Helicopter from Hartford Hospital and its crew. The camp staff consists of officer's from the Sheffield, New Marlborough, Great Barrington, Stockbridge and Lee police departments. Lunches and snacks are provided by local restaurants and stores. All this and more is provided free of charge to the campers due to the generosity of resi-

dents and businesses of Sheffield and surrounding towns who contribute to make this wonderful week happen.

Although the Federal Government and the State of Massachusetts have drastically cut grant funding to smaller communities the Department did manage to obtain a grant for \$1500.00 for Child Passenger Safety Seat inspections. This grant allowed Officer Rathbun to attend the training to become certified in the inspection and installation of child safety seats. Officer Rathbun was also able to purchase safety seats for those who could not afford them or had older outdated seats. Officer Rathbun along with Chief Scott Farrell and Officer Graham Frank of the New Marlborough Police Department have coordinated many checkpoints to inspect and install safety seats. Officer Rathbun continues to perform inspections at the Sheffield Police Department by appointment.

The Department also continues to run other programs that have a great benefit to the community. They are the Rape Aggression Defense Training (for women only.) The Drug Take Back program which was held in April and September with great success and for the first time the Sheffield Patrol Officers Association held a very successful Toy for Tots drive which filled our station lobby and our basement area with toys. This was coordinated by Officer Jacob Gonska and Officer Tricia Wilkinson with all other officers of the association supporting the effort in different ways.

The biggest change for the department came in August with the retirement of long time Chief James M. McGarry. Chief McGarry served the residents of Sheffield and its police force for over forty years, and upon his retirement was the longest serving Chief of Police in Massachusetts history. Chief McGarry saw the department grow from a one man operation to a professional department made up of five full-time officers and 10 part-time officers. Chief McGarry was well respected and known throughout Massachusetts and the United States as a true professional and a leader in his field. The Department wishes Chief McGarry well in his retirement and the lessons he has taught us about how to be a true professional policemen will be passed on to generations of officers to come.

On a smaller scale the Police Department has seen some other major changes such as the promotion of Officer Ryan Kresiak to the rank of Sergeant. Sergeant Kresiak is the first Sergeant to have been in the department since the retirement of Sergeant Tony Ullrich six years ago. The Department has also increased its training of officers. Officer Susan Rathbun is now certified as the Departments only School Resource Officer and is currently working with the school administration on programs for our school district. Officer Gonska and Sergeant Kresiak are certified fire arms instructors and conduct all of the department fire arms training. Sergeant Kresiak and Officer Gonska are also certified Instructors in

officer down training. Officers Rathbun, Gonska and I are all certified as sexual assault investigators. Officer Gonska and Officer Fahey are certified Field Training Officers and provide all of the in house and road training to our part time officers and newly hired officers. The Department also has two full time officers assigned to the Berkshire County Detective Unit. These officers work with other officers and state police detectives from all over the county to conduct investigations not only in Sheffield but all over Berkshire County. Officer Fahey also serves as the department evidence officer and is in charge of all the departments' breathalyzer equipment. All of the officers of the department are well trained and participate in many aspects of police work for the benefit of the residents of Sheffield.

I would like to thank all of the residents of Sheffield for their continued support and assistance to the Police Department. I would also like to thank the Board of Selectmen, Town Administrator Rhonda LaBombard, the Highway and Fire Departments with special thanks to Chief Boardman and Superintendent Ed Lord. I would also like to thank the officers of the Sheffield Police Department for their support in helping me to transition into the Chief's position.

Police Department Calls:

911 Hang ups	66
Abuse Prevention Orders	5
Activated Alarms	125
Animal Complaints.....	94
Assault & Battery	4
Assist Citizen	199
Assist Fire Dept.	65
Assist other Agencies	110
Medical Assist.....	162
Disturbances	165
Motor Vehicle Crashes	68
Motor Vehicle Complaints	213
Domestic Disturbances	38
No Trespass Orders.....	21
Suspicious Activity	81
Serve Summons	34
Public Service	39

Respectfully submitted,

Eric R. Munson III
Interim Chief of Police

Report of the Fire Department

The Sheffield Fire Department responded to 108 calls in 2012. Sheffield EMS responded to 110 calls. The following is a breakdown of alarms.

Structure	5
False Alarm	29
Brush/Grass.....	6
Mutual Aid	22
Chimney	3
Auto Accident	13
Burnt Food	2
Lost/Injured Hikers.....	8
Wires/Tree Down	8
Car/Truck Fire.....	1
Lifting Assistance	1
Misc.....	5
Carbon Monoxide	5
Water Rescue	1
Smoke in Building	3
Stove Fire	2
Gas Leak	2
Electrical	1
EMS	110

EMS calls top this years list of calls, false alarms second, and mutual aid third.

I would like to thank all the Sheffield EMS men for the extra hours they put in responding to medical calls, along with fire calls. They are a huge asset to the Town Of Sheffield. Again, thank you.

We were busy again this year assisting our neighbors with mutual aid for two reasons. One being our tanker, and secondly our neighboring Towns are short handed at times during the day just like we are. The Fire Department continues to train every Wednesday evening, and some weekends with our mutual aid companies. I would like to thank the residents of Sheffield for their donations toward our building fund, we are getting close to our goal.

I would like to thank Police Chief James McGarry and his department for all their help this past year. Also Chief McGarry, congratulations and enjoy your

retirement. I would also like to congratulate Eric Munson, our new Police Chief and look forward to working with him in the coming year.

I would also like to thank the Highway Department for their assistance. A huge thank you goes out to our Emergency Management Staff for the hot food and drinks made for us at fires and helping with the fundraising throughout the year.

I would like to thank the members of the Sheffield Fire Department for their dedicated service to the community which they protect. I would also like to thank the members' families, for their support and understanding of the time the fire-fighters take away from their families, to serve and protect.

Lastly, I would like to say thank you to Bob Beham for 20 years as an officer of the Sheffield Fire Department. Bob retired this year as Dep. Chief which he was for 9 years; he was Captain for 6 years and Lieutenant for 5 years. Thanks again for all you have done over the years.

Officers	Years In Department	Years In Position
Chief Rick Boardman	30 years	10 years
Dep. Chief John Ullrich	31 years	10 years
Dep. Chief Brent Getchell	16 years	1 years
Captain Pete Batacchi	29 years	7 years
Captain David Ullrich	12 years	1 years
1st Lieut. Robert Martin	7 years	1 years
2nd Lieut. Adam Carlotto	10 years	1 years

Members	Years in Department
Craig Bachetti	27
Nick Ball	11
Robert Beham	30
Anthony Bleau	5
Doug Blume	26
Ron Bubak	4
James Foster	5
Michael Funk	16
Joseph Glaszcz	6 months
Stephen Hyer	5 months
Robert Kilmer	7 months

Kevin Leonard	4
Kyle Legyt McLoughlin	4 months
Malcolm McCain	3
Martin Mitsoff	5
Brian Ovitt	48
Michael Ovitt	14
Robert Poulter	11
John Pshenishny	39
Michael Ramella	1 month
Randy Robarge	21
Mark Robitaille	7 months
Jason Smith	11
Wayne Wilkinson	12
Trevor Williamson	2
Total members 32	Average years of service 13.4

Respectfully submitted,

Rick Boardman, *Chief*

Report of the Inspectors

Report of the Building Commissioner

The Building Department received and processed two hundred twenty three applications for permits and periodic inspections during the period January 1 thru December 31, 2012. Eight inspections were performed, with certificates of compliance issued, for renewal of licenses. Thirty two inspections were performed, and certificates of compliance issued, for facilities of Educational and Assembly use.

The scope of permits include: 4 single family dwellings; 1 single family dwelling converted to two family; 3 new commercial structures; 12 residential additions; 64 renovations and alterations of residences; 12 commercial alterations; 5 accessory structures; 2 swimming pools, 7 demolition of structure; 3 new signs; 7 photovoltaic solar systems; 1 solar domestic hot water system, 8 Solid fuel burning appliances and 54 other permits that include roof replacements, residential decks and temporary tents. Fees collected for permits and periodic inspections totaled \$33,981.87 with an estimated construction value of \$8.2 million.

I thank the Board of Selectmen and the Residents of The Town of Sheffield for the opportunity to serve the community again this year.

The office hours of the Building Department are Monday and Tuesday 7:00am to 1:00 pm, Thursday 11:00 am to 6:00pm and Friday 11:00am to 4:00 pm.

If you have any questions please do not hesitate to contact me by telephone at 413-229-7000 ext.156, Fax 413-229-7010 or e-mail to tcarmody@sheffieldma.gov.

Respectfully submitted,

Thomas M Carmody CBO
Building Commissioner

Report of the Gas Inspector

During the year January 1, 2012 through December 31, 2012 this department issued 63 gas piping permits and 21 gas storage permits, collected \$5,490.00 in fees and conducted 93 on site gas inspections.

Sincerely,

Robert Krupski
Gas Inspector

Report of the Plumbing Inspector

During the year January 1, 2012 through December 31, 2012 this department issued 35 plumbing permits, collected \$4,020.00 in fees and conducted 70 on site plumbing inspections.

Sincerely,

Robert Krupski
Plumbing Inspector

Report of the Inspector of Wires

In the year 2012 there were 32 permits filed. These permits entailed approximately 81 visits. I would like to thank Butch Ray for his help during my sick leave.

Respectfully submitted,

Richard Cappadona
Inspector of Wires

Report of the Sheffield Cultural Council

Mission Statement: *Helping to fund culture, history, environmental awareness, arts, and the humanities for our community.*

The Cultural Council is part of the Local Cultural Council (LCC) Program of the Massachusetts Cultural Council. The LCC Program is the largest grassroots cultural funding network in the United States.

The LCC Program brings art and culture to every community in Massachusetts

In FY 2012, the LCC Program granted more than \$2 million to support concerts, performances, exhibition, festivals, and other cultural activities in all of Massachusetts' 351 cities and towns.

The Sheffield Cultural Council's Goal

The goal of the Sheffield Cultural Council is to build community; promote collaboration between community-based businesses, organizations and residents; expose under-served constituencies to the arts, humanities and sciences; inspire substantial community volunteerism; and provide quality arts educational experiences in Sheffield and Ashley Falls.

Programs supported by the Sheffield Cultural Council in 2012

Ashley Falls Village Improvement Society (Memorial Day Parade), Terry A La Berry & Friends, musicians (children's concert for the Southern Berkshire Child Care Program), Bazaar Productions (theatrical readings), Berkshire Children's Chorus (scholarship for a local child), IS183 Art School (scholarship for a local child), Flying Cloud Institute (Youth Environmental Summit), Davis Bates, musician (Library performance), Undermountain Elementary School (visit to Colonel Ashley House), Dewey Hall Folk Music Series, Good Samaritan Fund Benefit Concert, Shakespeare & Co. (children's Fall Festival of Shakespeare), a Middle- and High School writing group, a Latin America Music program for Mt. Everett Regional School, scholarships for the Sheffield Winnies 4-H Club, a flute & guitar concert for the Sheffield Historical Society's Garden Party fundraiser, and Ventford Hall Association (lectures attended by local residents).

Our allocation from the Massachusetts Cultural Council for 2012 was \$3,870. The Council accepted a total of 21 grant applications from a pool of 38 applications. Of our allocation, 45% went to community programs, 50% went to school or children's programs, and the rest to a Library program.

Special thanks are given to Anne Dunn, Jamie Foster and the late Marcia A. Friedman for their years of service on the Sheffield Cultural Council. Current

members of the Council are Wendy Casey, Sally Chamberlin Cook, Katherine Ness, David Reed and Trudy Weaver Miller.

Contact Information

All correspondence with the Council should be addressed to: The Sheffield Cultural Council, PO Box 325, Town Hall, 21 Depot Square, Sheffield, MA 10257.

More information may be found at <http://www.mass-culture.org/Sheffield> and on the Town web site at http://www.sheffieldma.gov/Pages/SheffieldMA_Cultural/index.

Respectfully Submitted,

Trudy Weaver Miller, *Chair*

Report of the Board of Health

Sheffield's Board of Health is required by state and local laws to perform many duties related to the protection of public health.

During this past year the Board continued to improve its response time for citizen and business inquiries, complaints and requests for information as well as providing services required to fulfill its mandated responsibilities. Board of Health forms were updated and posted to the Board's web page and links were added to provide access to popular state and federal health related websites. The Board continued to align its procedures with state requirements. A new Farmer's Market permit fee was approved for 2013.

In addition to its usual business, the Board saw an increase in housing inspections; redirected many inquiries; worked on or monitored several situations being tracked by the Massachusetts Department of Health (DPH) and/or the Department of Environmental Protection (DEP); partnered with the Police Department on RX collections and sharps disposal; and focused on public outreach and information, including reports on positive mosquito test results.

During the past year the Board continued to expand its work with other health organizations for, as the Board still depends on its members voluntarily providing many services, these organizations provide needed education and assistance.

The Board was an active member of the Berkshire Public Health Alliance (BPHA); Priscilla Cote was the Town's delegate and Scott Smith its alternate delegate. Additional grant applications were submitted through BPHA and will benefit Sheffield residents if approved. The Board used BPHA staff for recreational camp inspections and received several BPHA services at no cost.

During 2012, Priscilla Cote and Scott Smith were reappointed to the Board for one-year terms.

We thank Jill Hughes for providing excellent support this past year; we appreciate how attentive she is to phone calls and requests for information. We are also grateful for ongoing assistance provided by the Town Administrator, Board of Selectmen, Building Commissioner, Police and Fire Departments and many other Town employees. Again this year we have benefited from Charlie Kaniecki's, DPH's Western District Health Officer, advice. We thank the voters for approving a Revolving Fund for the Board of Health at the Town's Annual Meeting.

We look forward to serving the Town of Sheffield in 2013. The Board of Health meets on the second Monday of each month at 6 pm and as needed. All meetings are posted and open to the public.

Respectfully submitted,

Priscilla B. Cote, *Chairman*

Scott Smith, *Vice-Chairman*

Richard Kirchner

Joel Weiss

Rene Wood

Report of the Council on Aging and Senior Center

This year was another positive one at the Sheffield Senior Center. The Council on Aging, The Friends of the Sheffield Senior Center, and the two part-time professional staff continued to build a cooperative relationship in the support of the senior population of Sheffield – one that has broken the 900 mark of people over the age of 60 in our town - over 25% of the total population. A virtually level funded budget was approved by the Sheffield citizens again. State Formula Grant through the Executive Office of Elder Affairs provided an additional \$7/senior (\$6356) to add to the town's \$42,263 FY13 COA Budget. Combined professional staff hours remained at a maximum 39 and Senior Center open hours remained at 27.5 hours/wk.

In spite of these limited resources and with the help of volunteers, activities and programs increased as well as duplicated and un-duplicated participant numbers. Outreach and information/referral is a growing part of the offerings at the Senior Center, especially with “sandwich generation” seniors and non-seniors helping and seeking help for aging relatives. This work, although not evident in “cars in the parking lot” has required much more cooperation with other agencies - non-profit, profit, private, and public as well as much more time spent keeping abreast of what's out there to help seniors and to help them to negotiate the maize.

This year the Friends of the Sheffield Senior Center have continued to raise and donate money for increasing our technological capabilities. We are now equipped with two state of the art monitors that provide access to Cable TV, Webcasts, computer presentations, Wii games, and Netflix. Any guest lecturer or entertainer can be accommodated with options that will enhance their program and seniors and guests can enjoy movies, health and financial information, Board of Selectmen and School Committee meeting replays, Senior TV from Elder Services, CNN, Wii Bowling or Lawrence Welk!

The monthly mailing of the Sheffield Senior Crier is over 725. Our tracking software, MySeniorCenter recorded over 440 “un-duplicated active participants” (people served and/or attending Senior Center events) in calendar year 2012. There were 57 un-duplicated volunteers logging over 3400 volunteer hours in various capacities.

In 2013 we will continue in our mission *“to facilitate seniors' ability to live independently and enjoy a high quality of life... to provide life-enriching activities, relevant information on all issues that affect them, and assist them in obtaining any services necessary to their well-being.*

Respectfully submitted,

John-Arthur Miller,
Director Sheffield Senior Center

Report of the Library Director

The future of the library looks strong. The long-range plan, approved by the Massachusetts Board of Library Commissioners (MBLC), provides detailed guidelines as well as a statistical analysis of what has been accomplished. It is available on the library website, and there are copies available in the library. The strong participation of the community in preparing this plan is commendable. With this plan, Sheffield can now apply for state grants from the MBLC. The specialist in charge of construction projects has already visited the library.

Statistics again clearly demonstrate the progress of the library:

Average attendance per week: 657

Annual circulation: 49,387

Circulation decreased with the migration to Evergreen by 18,925

Number of registered patrons: 1,466

Number of items in the collection: 46,035

Programs were consistently well attended as a result of our electronic newsletter administered by Sarah Williams which was subscribed to by close to 400 people. The weekly knitting gathering, yoga classes, art groups and monthly book club and poetry seminars all continued to be popular. The two biggest programs, the annual book sale and Local Author's Day, were better than ever thanks to the quality volunteers and active Friends of the Library organization. Jane Nye and Frances Roth organized the author event, which has become one of the favorite library events in the Berkshires. A highlight in the programming was the extraordinary and overwhelming farewell reception held for me in December. My thanks to the Library Trustees, the Friends, Selectmen, and The Marketplace for the royal send off, and to the patrons who attended by the hundreds.

Children's activities included programs scheduled during teacher training half-days, school vacations and the summer. These programs are free. They help parents cope with busy schedules during difficult economic times. Chess, Lego and Scrabble children's groups met weekly after school. Community Health Programs/Family Network sponsored a weekly Sing-A Song playgroup led by Kim Waterman. A grant for Southern Berkshire Kids made a Saturday morning story time possible. There also was a kids' book club for grades 4 & 5. Wingmasters gave a presentation on owls and Davis Bates conducted a program of songs and stories.

Adult programs included book talks: Simon Winchester "Skulls: An Exploration of Alan Dudley's Curious Collection"; Judy Schumer "Esther's Journey – a Holocaust Memoir"; and Alana Chernila "The Homemade Pantry: 101 Foods You Can Stop Buying and Start Making". The lectures and classes included: Kathie Dean's two classes on "Using our e-Library (Overdrive)," Mitja Orthofer's lecture on "A World of International Literature: Bringing Foreign Fiction Home."

Leslie Wheeler and her fellow mystery writers' workshop "Death in Shorts: Women Writing the Mystery Short Story," and Jessica Treat's workshop on "Generating Fiction: A Writing Workshop." Frances Roth organized a "Poetry Read Around" every month and a celebration with ten poets for National Poetry Month. Our very own Harry Conklin packed the house for his talk "Reflections on Living in Persia (Iran)." Another popular program was "An Evening with Andrew Madden," the Western District Supervisor with the Massachusetts Division of Fisheries and Wildlife. The Indigo Hues group of artists hosted an art show.

Building and grounds improvements included purchasing and installing a bike rack, an electronic patron counter, refrigerator for the kitchen, and a sound system and wireless mike. The generosity of the Friends made these purchases possible. They also purchased \$5,000.00 worth of books and museum passes. Tom Ingersoll pruned our trees while instructing classes. Sherry MacDonald, with Barbara Carr assisting during the summer, managed to keep the gardens and houseplants looking beautiful. Carpeting and the replacement of the lower north door are projects in progress.

Two new projects have commenced. The Civil War uniforms of General Barnard and his nephew have been cleaned and preserved. The display possibilities are being discussed. Also the Sheffield High School yearbooks have been digitized and added to the Digital Commonwealth. The Sheffield Times is in the process of being digitized.

My thanks to the volunteers and staff who throughout the year provided excellent service. This service is a reason why Sheffield is known for its library. Good service and a strong collection attract patrons from a wide geographical area. Sadly we lost two of our strong supporters this year. Peter Rowntree served as a Trustee and was an active member of the Friends for 15 years. Martha Greene worked for more than 16 years for the library. The Friends hosted a tea to honor Martha.

There are so many people to thank for the years of support. Together we accomplished putting the Sheffield Library on the map for outstanding service, quality programs and an excellent collection of materials. Thank you.

Respectfully submitted,

Nancy Hahn
Library Director

Trustee Note: Nancy Hahn retired in December after 11 years of service to the library. During her tenure she developed an excellent, broad-ranging collection of circulating materials, established numerous popular programs, and nurtured excellent community support.

Report of the Agricultural Commission

The Sheffield Agricultural Commission works to promote agriculture in Sheffield and advise the Board of Selectmen and other Town boards, commissions and departments on agricultural issues. Our meetings are held on the second Tuesday of the month at noon, with the exception of the months from May until September - which are the busy growing season, when the Commission meets on an as-needed basis.

The Agricultural Commission has continued to work with the Sheffield Farmers' Market and they had a more successful year in 2012. The Farmers' Market steering committee expects to lengthen the season in 2013 by starting Mothers Day weekend and continuing thru Columbus Day weekend – still on Fridays. The Commission will continue to work with the Market manager Ameila Wolfe who has been a major part of recent success along with volunteers on the steering committee. We expect the Farmers' Market to stay viable and serve many of the farmers in the area and the community.

Our members have also continued to be active in the Keep Berkshires Farming initiative. It is a large group of farmers and people who are interested in keeping farms viable and prosperous throughout the Berkshires. This initiative has been assessing the agricultural resources in the area to help enhance the business of farming and our local food system – including working with the Berkshire Regional Planning Commission to include agricultural in economic development planning for the county.

Commission member Kathy Orlando, also continues to serve as Treasurer for the statewide MA Association of Agricultural Commissions and has kept us informed on statewide issues.

We have also continued to work on getting the signs up for Sheffield being a right to farm town. The plan is now to put the signs up this year on Town owned and private property adjacent to state roads since we have been unable to get permission from the state highway department to put them up on the state right-of-way. We hope to get the signs up this spring.

Respectfully submitted,

James M. Larkin, *Chair*
Morvin Allen
Bruce Howden
James Kelly
Kathy Orlando
Louis Aragi Jr.

Report of the Commission on Disabilities

The Commission on Disabilities (C.O.D.) has completed its third full year of service to the residents of Sheffield. Its mission is to cause the full integration and participation of people with disabilities in Sheffield.

The C.O.D. consistently works to inform the people of Sheffield about services and products available to people with disabilities. It continues to reach out to the citizens of Sheffield to encourage more people to serve on a very meaningful and rewarding Commission and/or to attend its monthly meetings.

Projects Completed in 2012

- To help inform Sheffield citizens of the availability of devices and services that can assist those who are hard of hearing at Town meetings, signs have been posted in meeting rooms and information included in emails about the meetings.
- An insert was included in the January 2012 census mailing to publicize the availability of the aforementioned services, to notify residents with disabilities of the 911-registration system, and to recruit new members to the Commission.
- There were two C.O.D. Speaker Series presentations in 2012, both co-presented with the Sheffield Senior Center: 1. "Assistive Technology for Help with Sensory Deficits," presented by Dawn Matthews of United Cerebral Palsy; and 2. "Do You Struggle When Trying to Hear?" with Karran Larson of the Massachusetts Commission for the Deaf and Hard of Hearing, along with Dawn Matthews representing UCP.
- On recommendation from the C.O.D., important improvements were made to Town Park accessibility, including bringing in an accessible portable toilet and ramping the entrances to the pavilion.
- Two representatives of the C.O.D. attended the 12th Annual Berkshire County Legislative Breakfast where they networked with agencies and organizations that serve people with disabilities. Senator Benjamin Downing and State Representative Smitty Pignatelli gave impassioned presentations in support of providing greater services for people with disabilities.
- Two members of the C.O.D. attended an inspirational talk by John Robison who authored "Look Me in the Eye," a book about Mr. Robison's experience as a person who is living with Asperger's syndrome.
- A member of the C.O.D. attended a seminar on Autism presented by the Autism Law Enforcement Education Coalition.
- The C.O.D. submitted announcements or articles to all six issues of the Sheffield Times in 2012, to assist in publicizing the C.O.D.'s activities, meeting times, and its efforts to recruit more members.

Ongoing and Future Projects

- The C.O.D. Speaker Series will continue to be a meaningful vehicle to share disability information with the citizens of Sheffield . Groups are welcome to request that a presentation on a specific topic be brought to their organization.
- Recommendations for greater accessibility to town recreational properties were submitted to the Open Space and Recreation committee plan.
- At the request of the Town and the C.O.D., the Massachusetts Department of Transportation expects to install curb cuts on Route 7 at key locations in the center of Sheffield. The curb cuts will make it possible for those who are using mobility devices to cross the road safely and increase the safety for all.
- Proposed plans to improve accessibility for the Town Hall's front and side entrances are being discussed.
- The C.O.D. is planning to organize an Americans with Disabilities Act training for Town of Sheffield staff.
- The C.O.D. is researching two possible future purchases: 1. An assistive listening system for the hard of hearing to be used during town meetings and, 2. An automatic door opener for the front entrance to the Town Hall.
- The C.O.D. hopes to increase on-line presence so that information and resources are more readily available.

Our sincere and deep gratitude goes to Don Perry and Lori Beth Amato who were members of the C.O.D. and found it necessary, for personal reasons, to retire in 2012 from the Commission. The Commission will miss their participation and assistance.

We are always looking for individuals who would like to serve on the Commission. Anyone interested in serving should contact the Town Administrator's office.

Accessibly yours,

Laura Grunfeld, *Chair*

David Wells, *Clerk* (with the assistance of Nanette Wells)

Claudia Martin

Gail Mullen

Report of the Animal Control Officer

A reminder to all cat and dog owners, the State requires them to be vaccinated for rabies and all dogs must be licensed each year.

A reminder - It is very important to put the license tag on your dog. If the dog is lost it is helpful in finding the owner, it also saves time and extra expense in getting the dog back.

Calls:

Dogs – 127
Cats – 26
Dog Bite – 5
Other – 16
Wildlife - 29

It has been a pleasure working with the Town. I would like to thank Town Administrator Rhonda LaBombard and her assistant Jennifer Goewey and also Town Clerk Felecie Joyce and her assistant Jill Hughs for their assistance throughout the year.

Respectfully submitted,

Marty Clark,
Animal Control Officer

Report of the Animal Inspector

Rabies calls were down this past year in Sheffield and Ashley Falls. Coyotes still seem to be increasing around homes, and getting more aggressive. A word of warning to all homeowners – please be sure not to leave any food or garbage out in the open where they can come to eat. The following is a list of some of the calls I made this year:

78 barn inspections
2 calls for quarantine of animals (dogs/cats/cattle)
2 calls for quarantine release
6 calls for no shelter
11 animal health permits
Total calls – 99

The following is the number of animals in Sheffield in 2012

2934 – cattle	98 – horses and ponies
13 – donkeys/mules	43 – goats
59 – sheep	39 – swine
13 – llamas	20 – alpacas
21 – rabbits	

Poultry

498 – chickens	8 – turkeys
71 – waterfowl	16 – game birds

To the best of my knowledge, all animals in Sheffield and Ashley Falls appear to be free from all contagious diseases.

We have 77,515 lbs of milk produced daily at five different dairy farms located in Sheffield and Ashley Falls.

Respectfully submitted,

Richard Boardman
Animal Inspector

Report of the Planning Board

In 2012 the Planning Board accepted and approved 6 Form A Applications. The Form A Applications were:

Date
submitted

2/12/12	Ullrich, John and Judith	Foresight Land Services	1 lot
3/14/12	Brunnschweiler	Kelly Granger, Parsons and Assoc.	4 lots
5/9/12	Gilligan, John and Elsie	Kelly Granger, Parsons and Assoc.	1 lot
6/13/12	Chase Farm	Kelly Granger, Parsons and Assoc.	7 lots
6/12/12	Driver	Kelly Granger, Parsons and Assoc.	1 lot
8/22/12	Havens, Clayton and Jessica		1 lot

Also in 2012 the Planning Board held 2 Public Hearings on and approved 2 Special Permits. They were in regards to:

Date
submitted

8/8/12	Sustainable Sourcing	Melissa Kushi, Boardman St.
6/30/13	Meigs, Binney	Lot #12 Hulett Rd.

In February of 2012, the Board of Selectmen appointed Maria Nation as a new Planning Board member, filling the seat of Chris Tomich due to his resignation. Chris then served as an Alternate Planning Board Member. The Planning Board is grateful to Chris for his many years of service as a member of the Board, as well as serving as Chairman.

David Smith Sr. served as the delegate to Berkshire Regional Planning Commission and Rene Wood served as alternate delegate.

A Bylaw Review Committee was formed to review the bylaws and make recommendations for improvements. That Committee wrote a new Sign Bylaw, which was approved by the voters at the Annual Town Meeting in May 2012.

The Board would like to thank our recording clerk Nadia Millerton and Jennifer Goewey for their support.

Respecfully submitted,

David Smith Jr., *Chairman*

Peter Cherneff, *Vice Chairman*

Margaret Martin, *Treasurer and Secretary*

James T. Collingwood

Maria Nation

Report of the Conservation Commission

The purpose of the Conservation Commission is to administer the provisions of the Wetlands Protection Act (WPA) MGL Ch 131, §40, and to educate and communicate with the residents and businesses of Sheffield on issues concerning the protection of our wetlands. The regulations of the WPA were written to protect public and private water supplies, ground water supplies, and to provide flood control, storm damage protection, prevention of pollution, and protection of land containing shellfish, of fisheries and of wildlife habitat. The Act prohibits the filling, excavation or other alteration of the land surface, water levels or vegetation in or near wetlands without a ruling from the local Conservation Commission. Our jurisdiction covers any work to be done within 100' of a lake, pond, vegetated wetland or intermittent stream, and within 200' of any perennial stream and any work within a floodplain.

If there is any question on applicability of the WPA to our project, you can contact the Conservation Commission at 229-7000, ext. 114. We can advise you if a project will come under our jurisdiction and if the work requires the filing of a Request for Determination of Applicability (RDA) or a Notice of Intent (NOI).

In 2012, the Sheffield Conservation Commission reviewed seven Requests for Determination of Applicability and two Notices of Intent.

The Commission meets in public session every 2nd and 4th Monday of the month from April through October and on the 2nd Monday of the month, only, from November through March. Meetings are at 7:00 p.m. and anyone may attend.

We would like to thank Joanne Conti for her support throughout the year.

Respectfully submitted,

Gaetan Lachance, *Chairman*
James Collingwood
Don Ward, III
Howard Chezar
Cheryl Blackburn

Report of the Zoning Board of Appeals

The Zoning Board of Appeals heard and acted on the following 5 applications in 2012:

John Hanlon, Galvin Farm Trail - Administrative Appeal - Denied

Mark Pruhenski and Melissa Vasant, South Main Street - Administrative Appeal - Granted

Sheffield Plastics, Salisbury Road - Special Permit - Granted

GB Mobile Catering, North Main Street - Administrative Appeal- Denied

Melissa Kushi, Boardman Street - Variance - Granted

The Board welcomed Richard Kirchner who was appointed as a member of the Board.

We would like to thank Joanne Conti, our recording secretary, and Jennifer Goewey for their assistance during the year.

Respectfully submitted:

Bart Elsbach, *Chairman*

Eric Carlson

Eric Blackburn

Allison Lasso

Richard Kirchner

Greig Siedor, *Alternate Member*

Report of the Recycling Coordinator

In 2012, we have added some new services at the Transfer Station. The most important of these is the Goodwill Industries Container. This container is open to everyone regardless of having a sticker or not.

In the containers are some gaylord boxes. Goodwill accepts clothing, household items and electronics (except cathode ray tube televisions). They recycle or re-use these items to help the people they serve. For the Town of Sheffield, this means no disposal costs for these items. Cathode ray (not flat screen electronics) may still go in the recycling container across from the compactor, but we have to pay to dispose of items in that container.

In calendar year 2012 we received \$8308.65 from the Springfield MRF for our recyclables. This payment substantially reduces our cost of hauling the material to Springfield.

Respectfully Submitted,

David Steindler
Recycling Coordinator

Report of the Berkshire Visiting Nurses Association

As part of the Berkshire Health System network, Berkshire Visiting Nurse Association provides comprehensive, multidisciplinary healthcare to individuals and families in the community. Community public health services are **Disease Surveillance and Investigation, Active TB Disease Management, Disease Screening and Immunizations, and Health Promotion**. A description of services follows.

Disease surveillance and investigation of reportable and communicable diseases involves the receipt and processing of reports for specific diseases and implementation of appropriate follow-up measures. This is accomplished with the use of MAVEN. The Massachusetts Virtual Epidemiologic Network known as MAVEN is part of the Electronic Disease Surveillance System. There were 65 diseases investigated. The diseases were babesiosis, campylobacteriosis, cryptosporidiosis, and giardiasis; group A streptococcus, group B streptococcus, hepatitis B, human granulocytic anaplasmosis, influenza, Lyme disease, streptococcus pneumoniae and varicella.

Active TB disease management is following all cases of active disease in accordance with MDPH requirements and MA regulations. This includes contact investigation, skin testing, multiple months of case management and direct observation therapy. There were no active cases of TB.

Disease screening and immunizations for individual and community disease prevention are provided as necessary. An established distribution station is maintained in accordance with MDPH requirements for the management of state supplied vaccine. A town clinic for seasonal influenza and pneumococcal vaccine is offered to persons meeting the criteria. Opportunity for those who are unable to come to the town clinic is made available at subsequent health promotion clinics. There were 64 seasonal influenza shots administered.

Health promotion provides accessible monitoring of health risks to the community. Also provided are health education, health promotion and screening in accordance with acceptable standards of care. Health promotion clinics are held regularly at the Sheffield Senior Center with 33 visits. Blood sugar testing is offered regularly to those with diabetes and annually for all clinic participants. Clinic participants are engaged in monthly health education topics such as the sugar content of common beverages, hydration, mosquito borne illnesses, taking care of self and cholesterol. Printed material is offered on these subjects for future reference.

The Board of Health Coordinator, Cindy Croce, RN, collaborates with the Council on Aging to provide coordination of services for residents. As a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to other health care professionals are readily made.

Berkshire Visiting Nurse Association wishes to thank the Select Board and the Board of Health for the opportunity to serve your residents. Please feel free to call BVNA for information at 800- 788- 2862. We look forward to our continued relationship in maintaining and promoting good health in Sheffield.

Respectfully submitted,

Cindy Croce, RN
Board of Health Coordinator
Berkshire Visiting Nurse Association

Report of the Town Park & Recreation Committee

The Town Park continues to serve the community in many ways. As soon as the snow melts and the fields are dry enough to step foot on, the Little League and Minor League programs begin practice to prepare for the upcoming season that takes them into June. Graduation parties fill the month of June along with kids' birthday parties, anniversaries, weddings, receptions, family reunions and company picnics. The annual Police Department Kops n Kids Camp is held midweek near the end of July and the Sheffield in Celebration event follows Labor Day weekend. A Retirement party in honor of Police Chief James McGarry was held on July 29, 2012. This was one of the largest gatherings held under the pavilion, enabling the community to share memories and wish the Chief well.

Field maintenance continues to be our biggest effort and is accomplished through many volunteer hours from Jim Kern, Robert Gingras, and team coaches. Anyone interested in volunteering their time and skills can contact Mike Ovitt. Duties could range from periodic checks of the grounds and equipment, picking up trash or raking the field in preparation for games.

The Sheffield Kiwanis little league and minor league program are still teamed up with the Great Barrington program serving the South County Towns. This results in games and practices on our two fields nearly every night of the week. Kiwanis provides a variety of foods and beverages during most games.

To reserve the Pavilion for your event, please call Michael Ovitt at the Town Hall at 413-229-7000 ext 154.

Donations are accepted and help fund various special expenditures not funded by the Town.

Respectfully Submitted,

Kevin Joyce, *Chairman*
Michael C. Ovitt
Joseph Wilkinson

Report of the Board of Assessors

Greetings to the townspeople of Sheffield:

In compliance with the requirement of the Massachusetts Department of Revenue, the Town of Sheffield continues the cyclical inspection program. This program requires an inspection of the interior as well as a measurement and inspection of the exterior of all property. The inspection is necessary in order to create equitable assessments throughout the town. We appreciate the taxpayers' continuing cooperation with this effort.

Fiscal Year 2012 Commitment & Abatement Summary (calendar year 2012) **Tax Rate \$12.84**

Commitments to the Collector:

Motor Vehicle Excise	\$ 441,873.03
Supplemental Tax	1,042.21
Total	\$ 422,915.24

Abatements & Exemptions

Real Estate Abatements	\$ 37,247.56
Personal Property Abatements	\$ 2,539.93

Statutory Exemptions:

<u>Exemption Type</u>	<u>Count</u>	<u>Total Tax Amount</u>
Clause 22 – Veterans	17	\$ 8,000.00
Clause 37 – Blind	1	437.50
Clause 41C – Elderly	23	16,875.00
Total Exemptions	41	\$ 25,312.50

Total Abatements & Exemptions taken against 2012 overlay \$ 65,099.99

Motor Vehicle Excise Abatements

Levy of 2003	15.94
Levy of 2006	10.64
Levy of 2010	120.33
Levy of 2011	4,466.59
Levy of 2012	9,060.50
Total MVE Abatements	\$ 13,674.00

Fiscal Year 2013 Commitment & Abatement Summary (calendar year 2012)
Tax Rate \$13.34

Commitments to the Collector:

Preliminary Tax	\$ 3,961,663.06
Real & Personal Property – Actual	\$ 8,187,300.53
Motor Vehicle Excise	\$ 57,699.67
Farm Animal Excise	\$ 15,700.01

Abatements & Exemptions

Real Estate Abatements	\$ 3,102.88
Personal Property Abatements	\$ 534.24

Statutory Exemptions:

<u>Exemption Type</u>	<u>Count</u>	<u>Total Tax Amount</u>
Clause 22 – Veterans	19	\$ 9,400.00
Clause 37 – Blind	1	437.50
Clause 41C – Elderly	24	17,625.00
Total Exemptions	44	\$ 27,462.50

Total Abatements & Exemptions taken against 2013 overlay \$ 31,099.62

Personal Property Abatement for Levy of 2009
Verizon New England - MA Appeals Court Ruling \$ 44,607.66

Motor Vehicle Excise Abatements

Levy of 2011	190.82
Levy of 2012	8,411.93
Total	\$8,602.75

Respectfully submitted,

Tammy L. Blackwell, *MAA, Chairman*
Barbara West

Report of the Treasurer/Collector

The total levy of Real Estate and Personal Property Tax for Fiscal Year 2012 was \$8,002,552.25 of which \$7,618,459.74 was collected, \$64,816.43 was abated, \$13,551.36 was overpaid and refunded, \$27,082.12 taken into tax title, leaving a balance of \$305,745.32 at the end of June 2012, thus collecting/reducing approximately 96.2 % of the Levy. By June 30, 2012 we were able to collect \$141,147.33 of last year's balance of Real Estate and Personal Property taxes, bringing collections to 97.9% after one year. Motor Vehicle Excise collections totaled \$467,949.03. From all delinquent taxes came \$69,548.52 in interest penalties and fees. Payments on account in Tax Title totaled \$20,032.88 lowering the Tax Title account by \$15,113.90 and bringing in an additional \$4,918.98 in interest penalties. With continued historically low interest rates, the Town was able to safely earn \$9,777.38 on its investments with no risk of principle.

Real Estate and Personal Property bills are generally payable 4 times per year. The Preliminary Bills are the August 1st and November 1st installments, each representing 25 % of the prior fiscal year net tax. The Actual Bills are the February 1st and May 1st installments which reflect any change in valuation along with the change in tax rate. I encourage taxpayers to understand the basis of their bills and welcome any taxpayer to review the collection process.

The majority of Motor Vehicle Excise Taxes are issued in February of each year for those registered as of the 1st of the year and approximately every two months following. You may be eligible for a refund or adjustment if you transfer plates from another vehicle or cancel plates mid year; you will be directed to the Assessors office for this adjustment.

We now have options for paying taxes and fees online. Go to the Sheffield Website at www.sheffieldma.gov. There are options to pay with various debit or credit cards as well as electronic checks for a cost less than a postage stamp. There is a convenience fee for using your card.

Thanks to Barbara Roraback and Seana Roche for their continued dedicated service to the town. Any questions or concerns can be directed to the Treasurer/Collectors' Office at 229-7000 ext. 153 or 154.

Respectfully submitted,

Michael C. Ovitt, *Treasurer / Collector*

REPORT OF THE TOWN TREASURER

Report of Receipts - Fiscal Year 2011 - July 1, 2011 through June 30, 2012

FROM TAX COLLECTOR:

REAL ESTATE TAXES	\$7,607,447.03
PERSONAL PROPERTY TAXES	\$232,741.27
MOTOR VEHICLE EXCISE TAXES	\$467,949.03
TRANSFER STATION FY12 Sticker Revenue	\$142,171.25
FARM ANIMAL EXCISE TAXES	\$15,566.00
INTEREST ON TAXES	\$59,038.52
COLLECTOR FEES	\$10,510.00
DEPUTY COLLECTOR FEES	\$9,711.00
CERTIFICATES OF MUNICIPAL LIENS	\$3,875.00
US TREASURY IN LIEU OF TAXES	\$2,285.00
REGISTRY NON RENEWAL FEES	\$3,160.00

FROM STATE TREASURER:

CHAPTER 70	\$13,886.00
UNRESTRICTED GENERAL GOVT. AID	\$206,062.00
LESS: NET STATE ASSESSMENTS	-\$25,184.00
PAYMENT IN LIEU OF TAXES ON STATE OWNED LAND	\$75,286.00

AID TO PUBLIC LIBRARIES: LIG IMEG/NRC GRANTS	\$5,671.50
COUNCIL ON AGING (Formula Grant)	\$5,675.00
CULTURAL COUNCIL/ARTS LOTTERY	\$3,870.00
ELDERLY EXEMPTIONS	\$7,546.00
MASS. REHAB. COMMISSION - Records Fee	\$15.00

CH-90 HIGHWAY FUNDS	\$259,778.48
D.C.R. VOL FIRE ASSISTANCE GRANT 50%	\$1,060.00
ENERGY CONSERVATION GRANT: A.RRA./E.E.C.B.G. Funds	\$11,200.00
EXTENDED POLLING HOURS	\$201.00
EXEMPTIONS: BLIND, SURVIVING SPOUSE, VETS	\$5,113.00
MASS DOR / FEMA - DEC. 08 ICE STORM REIMBURSEMENT	\$1,215.00
JAN. 2011 SNOW/ICE STORM	\$12,376.98
SEPT. 2011 TROPICAL STORM IRENE	\$5,630.43
OCT. 2011 SNOW STORM	\$6,397.13
MASS. EMERGENCY MANAGEMENT PLANNING GRANT	\$2,997.90
SENIOR CENTER CONSTRUCTION GRANT	\$1,000.00
VETERANS BENEFITS REIMBURSEMENT	\$14,114.00

FROM BOARD OF SELECTMEN:

LICENSES & PERMITS	\$16,276.47
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FROM BOARD OF HEALTH:

LICENSES & PERMITS	\$3,824.50
WITNESS FEES (Perc, Septic, Well, Title IV)	\$3,685.00

FROM TOWN CLERK:

DOG LICENSES	\$4,545.00
SPORTING LICENSES	\$5,963.95
LICENSE FEES	\$229.40
MISC. FEES	\$2,277.70
DOG VIOLATIONS	\$875.00

FROM LIBRARY:

LIBRARY FINES & COPIES	\$801.15
GIFT TO LIBRARY	\$400.00

FROM CONSERVATION COMMISSION:	
REQUEST FOR DETERMINATION FEES	\$1,200.00
NOTICE OF INTENT FEES	\$625.00
FROM POLICE DEPARTMENT:	
COURT FINES	\$12,965.00
PAID DETAILS	\$88,939.26
SURCHARGE ON PAID DETAILS	\$4,923.23
TAG SALE PERMITS	\$90.00
ALARM PERMITS & FINES	\$5,450.00
FIREARMS PERMITS TO STATE	\$6,525.00
FIREARMS PERMITS TOWN SHARE	\$2,175.00
FROM INSPECTORS:	
BUILDING	\$19,115.52
ELECTRICAL	\$7,724.00
PLUMBING	\$2,665.00
SANITATION	\$600.00
FIRE SAFETY	\$2,815.00
GAS & PIPING	\$3,715.00
FROM PAYROLL DEDUCTIONS:	
FEDERAL WITHHOLDING TAX	\$122,830.99
STATE WITHHOLDING TAX	\$57,686.61
COUNTY RETIREMENT	\$86,004.80
GROUP INSURANCE	\$68,623.06
MEDICARE DEDUCTION	\$16,718.68
UNION DUES	\$1,171.69
VOLUNTARY LIFE & DISABILITY	\$619.84
DEFERRED COMP. DEDUCTION	\$43,742.90
CHILD SUPPORT	\$9,206.00
FROM TREASURER:	
INVESTMENT INCOME	\$9,777.38
RET CHECK FEES/REFUNDS/OVERPAYMENTS	\$50.00
CULTURAL COUNCIL INTEREST	\$17.01
TAX TITLE ACCOUNT	\$15,113.90
ADDITIONAL INTEREST ON T.T. ACCOUNTS	\$4,918.98
FROM:	
APPEALS BOARD - Filing Fees	\$675.00
ASSESSORS - Copy & Fax Fees	\$56.70
B.C.I.G. Group Insurance Drug Subsidy Reimbursement	\$2,611.55
BERKSHIRE HOUSING: Dewey Court	\$2,554.08
BERKSHIRE SCHOOL - Annual Gift to Town	\$37,500.00
BERKSHIRE TACONIC FOUNDATION - Donation	\$1,000.00
CABLE FRANCHISE FEE	\$528.00
COUNCIL ON AGING: Gift Account	\$550.00
DEPT. OF JUSTICE: Police Ballistic Vest Program	\$397.50
ENTERPRISE Rent-a-car: Lease Surcharge	\$825.60
INSURANCE PROCEEDS: Water Damage at Police Dept.	\$2,900.00
KOPS & KIDS - Police: Community Outreach Programs	\$15,180.00
PARKING AREA FUND	\$100.00
PLANNING BOARD-Filing Fees	\$2,050.00
RECYCLED MATERIALS REVENUE	\$13,928.40
SALE OF SURPLUS HIGHWAY EQPT.	\$2,701.00
SCHOOL DISTRICT: Return of FY10 Excess and Deficiency	\$75,955.65
SENIOR CENTER AUDIT FEE: Berkshire Housing	\$3,500.00
SENIOR CENTER BLDG FUND: Kiwanis Donation - Landscape Project	\$500.00
TOWN PARK GIFT - Donations	\$95.00
TOTAL:	\$9,966,861.02

REPORT OF THE TAX COLLECTOR
FISCAL YEAR 2012
JULY 1, 2011 THROUGH JUNE 30, 2012

Tax Year & Type	Beginning Balance	New Levy	Overpayments & Refunds	Coll. & Paid Treasurer	Abatement	Tax Title	Ending Balance	Fees & Interest
*MV Paid After Abated		\$191.24		\$191.24			\$0.00	\$423.50
1990 -2005 Real Estate	\$13,585.92			\$271.35			\$13,314.57	\$225.84
2005: Motor Vehicle	\$1,850.31			\$0.00			\$1,850.31	
2006: Real Estate	\$3,026.40			\$15.09			\$3,011.31	\$12.54
Motor Vehicle	\$2,353.53			\$31.86	\$10.64		\$2,311.03	\$38.40
2007: Real Estate	\$3,754.75			\$2.41			\$3,752.34	\$11.32
Personal Prop.	\$172.06			\$0.00			\$172.06	
Farm Animal	\$172.55			\$0.00			\$172.55	
Motor Vehicle	\$1,456.76			\$137.50			\$1,319.26	\$133.75
2008: Real Estate	\$8,410.75			\$45.79			\$8,364.96	\$375.04
Personal Prop.	\$545.81			\$23.95			\$521.86	\$19.59
Motor Vehicle	\$1,778.46			\$114.38	\$30.01		\$1,634.07	\$97.32
2009: Real Estate	\$46,047.75			\$18,052.49			\$27,995.26	\$6,649.23
Personal Prop.	\$1,118.30			\$289.74			\$828.56	\$75.65
Motor Vehicle	\$3,049.02		\$29.19	\$804.04	\$29.19		\$2,244.98	\$551.24
2010: Real Estate	\$141,311.17			\$61,141.12			\$80,170.05	\$16,143.56
Personal Prop.	\$1,768.36	\$5,608.95	\$113.45	\$739.29	\$177.20		\$1,029.07	\$235.49
Motor Vehicle				\$2,370.29			\$3,174.91	\$1,165.88
Farm Animal	\$322.35			\$0.00			\$322.35	
2011: Real Estate	\$299,994.70			\$139,034.67			\$160,960.03	\$20,441.31
Personal Prop.	\$3,654.70			\$2,112.66			\$1,542.04	\$336.43
Motor Vehicle	\$18,421.13	\$43,829.41	\$6,605.82	\$56,592.02	\$7,484.08		\$4,780.26	\$5,219.62
Farm Animal	\$322.35			\$0.00			\$322.35	
2012: Real Estate	\$7,768,558.04		\$12,720.10	\$7,388,884.11	\$62,276.30	\$27,082.12	\$303,035.61	\$13,560.99
Personal Prop.	\$233,994.21		\$831.26	\$229,575.63	\$2,540.13		\$2,709.71	\$334.08
Motor Vehicle	\$437,083.98		\$2,628.33	\$407,707.70	\$9,073.50		\$22,931.11	\$37.93
Farm Animal	\$15,678.35			\$15,566.00			\$112.35	\$3,459.81
TOTALS:	\$553,117.13	\$8,504,944.18	\$22,928.15	\$8,323,703.33	\$81,621.05	\$27,082.12	\$648,582.96	\$69,548.52

* Subsequently Paid After Abatement

Report of the Town Accountant

To the honorable Board of Selectmen, and residents of the Town of Sheffield. I hereby submit the following reports of the Town Accountant: Combined Balance Sheet-All Fund Types, Appropriation Report, Special Revenue Funds, Trust Funds, Agency Funds.

Respectfully submitted,

James V McCormack,
Town Accountant

TOWN OF SHEFFIELD							
COMBINED BALANCE SHEET - ALL FUND TYPES							
JUNE 30, 2012							
Governmental Fund Types							
	Unrestricted General	Special Revenue	Enterprise	Agency	Trust	Long Term Debt	Totals (Memo Only)
ASSETS							
Cash & Cash Equivalents	2,039,446.02	378,018.91	149,457.08	9,748.29	1,032,033.97		3,608,704.27
Receivables							0.00
Property Taxes	607,407.43						607,407.43
Excises	41,132.91						41,132.91
Tax Liens	235,919.19						235,919.19
Departmental (other)							0.00
Due From Other Funds							0.00
Due From State Government							0.00
Amount for Retirement of Debt						105,263.04	105,263.04
TOTAL ASSETS	2,923,905.55	378,018.91	149,457.08	9,748.29	1,032,033.97	105,263.04	4,598,426.84
LIABILITIES							
Warrants Payable	103,907.84						103,907.84
Withholdings Payable	586.34						586.34
Due to Other Funds				9,748.29			9,748.29
Due to Others							0.00
Deterred Revenues:							0.00
Property Taxes	452,510.10						452,510.10
Excise Taxes	41,132.91						41,132.91
Tax Liens	235,919.19						235,919.19
Departmental (other)							0.00
Allowance for Abatements	129,330.32						129,330.32
Overlay Deficit Prior Years							0.00
Surplus Reserve for Abatements							0.00
General Obligation Tri-Building						105,263.04	105,263.04
TOTAL LIABILITIES	963,386.70	0.00	0.00	9,748.29	0.00	105,263.04	1,078,398.03
FUND EQUITY							0.00
Reserved for Encumbrances	804,665.66						804,665.66
Reserved for Deficits Snow Ice							0.00
Reserved for Expenditures		378,018.91					
Unreserved Fund Balance	1,155,853.19		149,457.08		1,032,033.97		2,337,344.24
TOTAL FUND EQUITY	1,960,518.85	378,018.91	149,457.08	0.00	1,032,033.97	0.00	3,520,028.81
TOTAL LIABILITIES & FUND EQUITY	2,923,905.55	378,018.91	149,457.08	9,748.29	1,032,033.97	105,263.04	4,598,426.84

REPORT OF PAYMENTS

July 1, 2011 - June 30, 2012

Appropriation Accounts	8,816,581.86
Special Revenue Funds	347,598.41
Agency Funds	103,998.91
Trust Funds	-
Transfer Station	114,557.75
Refunds:	
Real Estate & Personal Property Tax	13,551.36
Motor Vehicle Excise Tax	9,376.79
Commonwealth of Massachusetts:	
Registry of Motor Vehicle Surcharge	2,440.00
Mosquito Control	21,590.00
Air Pollution	1,154.00
Berkshire County Charges:	
Berkshire Regional Planning Commission	2,120.59
Payroll Deductions:	
Federal Withholding Tax	122,830.99
Medicare	16,718.68
State Withholding Tax	57,686.61
County Retirement System	86,005.20
Deferred Compensation	43,742.90
Employee Health Insurance	69,535.30
Union Dues	996.97
Child Support	9,206.00
Encumbrances:	
Highway	6,093.99
Selectmen	122.47
Total	9,845,908.78

APPROPRIATION REPORT FY 2012

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Moderator	210.00			210.00	210.00		0.00
Selectmen's Office	163,870.00			163,870.00	137,996.79	2,972.00	22,901.21
Board of Assessors	94,227.00			94,227.00	89,447.33		4,779.67
Treasurer/Collector	151,319.00			151,319.00	149,342.25		1,976.75
Town Clerk	56,753.00			56,753.00	50,358.92		6,394.08
Election & Registration	20,850.00			20,850.00	17,611.52		3,238.48
Conservation Commission	7,158.00			7,158.00	5,657.98		1,500.02
Planning Board	11,354.00			11,354.00	3,557.78	264.69	7,531.53
Board of Appeals	2,035.00			2,035.00	1,954.66		80.34
Economic Development Commission	500.00			500.00	0.00		500.00
Town Buildings and Properties	126,150.00			126,150.00	124,321.51		1,828.49
Town Report & Communications	7,000.00			7,000.00	5,310.00		1,690.00
Legal Services	11,500.00	13,500.00		25,000.00	25,000.00		0.00
Dispatch Services	8,065.00			8,065.00	8,064.16		0.84
Police Department	430,460.00	10,000.00		440,460.00	436,838.26		3,621.74
Fire Department	43,899.00	1,000.00		44,899.00	44,445.95		453.05
Fire Hydrants	14,000.00			14,000.00	13,431.79		568.21
Inspection Services	55,530.00			55,530.00	53,504.30		2,025.70
Animal Control Officer	8,700.00			8,700.00	8,274.54		425.46
Highway Department	579,150.00			579,150.00	502,307.00	27,240.00	49,602.60
Streetslights	11,750.00			11,750.00	8,948.56		2,801.44
Board of Health	14,928.00			14,928.00	12,195.25	749.97	1,982.78
Visiting Nurse Association	3,096.00			3,096.00	3,096.00		0.00
Council on Aging	40,275.00			40,275.00	38,891.86		1,383.14

APPROPRIATION REPORT FY 2012

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Veterans' Benefits	24,000.00			24,000.00	23,980.04		19.96
Library	158,900.00			158,900.00	158,900.00		0.00
Historical Commission	100.00			100.00	0.00		100.00
Memorial Day	750.00			750.00	750.00		0.00
American Legion	500.00			500.00	500.00		0.00
Care of Soldiers' Graves	1,400.00			1,400.00	1,224.00		176.00
Ashley Falls Historic Dist Commission	100.00			100.00	0.00		100.00
Agriculture Commission	250.00			250.00	0.00		250.00
Interest on Loans	1.00			1.00	0.00		1.00
SBRSD Operating	5,812,155.00			5,812,155.00	5,812,122.00		33.00
SBRSD Capital	65,547.00			65,547.00	65,547.00		0.00
SBRSD Committee	0.00			0.00	0.00		0.00
Vocational Education	55,000.00			55,000.00	31,968.00		23,032.00
Berkshire County Retirement	174,500.00			174,500.00	174,500.00		0.00
Worker's Compensation	18,500.00			18,500.00	5,652.30		12,847.70
Unemployment Compensation	1.00			1.00	1.00		0.00
Group Health (Ch. 32B) Insurance	336,000.00			336,000.00	285,952.23		50,047.77
Employer Medicare	21,000.00			21,000.00	16,718.68		4,281.32
Financial Audit	12,000.00			12,000.00	12,000.00		0.00
Insurance & Bonding	69,000.00			69,000.00	57,282.75		11,717.25
Library Books,Equipment,Furnishings	6,145.00			6,145.00			6,145.00
Agriculture Preservation	2,000.00			2,000.00			2,000.00
Bridge Repair-Iron Works Brook	3,715.70			3,715.70	0.00		3,715.70
CTV Emergency Alert	400.00			400.00	0.00		400.00

APPROPRIATION REPORT FY 2012

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Exterior Trim Town Hall	2,010.00			2,010.00	0.00		2,010.00
Digital Archiving	14,527.50			14,527.50	0.00		14,527.50
Landfill Compliance	6,999.58			6,999.58	0.00		6,999.58
Tax Title & Possession/Legal	2,000.00			2,000.00	0.00		2,000.00
Local Cable TV Broadcasting	251.77			251.77	0.00		251.77
Emergency Management Fund 03	7,500.00		750.00	8,250.00	839.88		7,410.12
Fire Dept Purchase/Repair Equipment 04	442.01			442.01	0.00		442.01
Fire Dept Purchase/Repair Equipment 05	2,458.98			2,458.98	0.00		2,458.98
Railroad Barn 07	158.61			158.61	0.00		158.61
Triennial Property Recertification 07	5,000.00			5,000.00	0.00		5,000.00
Pickup Truck Highway 08	725.11			725.11	0.00		725.11
Senior Center 08	14,559.47			14,559.47	11,946.28		2,613.19
Process Tax Delinquent Accounts 09	8,500.00			8,500.00	0.00		8,500.00
Commercial /Personal Tax Appraisal 09	750.00			750.00	0.00		750.00
Fire Department Gear 10	65.00			65.00	65.00		0.00
Brush Chipper & Snow Plows 10	2,000.00			2,000.00	2,000.00		0.00
Highway Garage Design 10	46,194.70			46,194.70	0.00		46,194.70
Turnout Gear Boots Fire Dept. 11	6,459.00			6,459.00	6,459.00		0.00
Compensate Firemen 11	3,510.00			3,510.00	3,510.00		0.00
New Backhoe 11	95,000.00			95,000.00	0.00		95,000.00
Bid Documents New Highway Garage 11	150,000.00			150,000.00	0.00		150,000.00
Town Repairs/Bldg Improvements 11	13,959.00			13,959.00	13,959.00		0.00
Information Technology 11	7,500.00			7,500.00	7,500.00		0.00
Preserve Town Historical Documents 11	1,769.00			1,769.00	1,769.00		0.00

APPROPRIATION REPORT FY 2012

Name of Appropriation	Appropriation	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Reserve Fund 12	72,000.00	-24,500.00		47,500.00	0.00		47,500.00
Principal & Interest Debt 12	27,053.00			27,053.00	27,052.62		0.38
Jaws Life/Radios Fire 12	16,000.00			16,000.00	15,967.80		32.20
Training Fire 12	25,000.00			25,000.00	12,530.00		12,470.00
Truck Highway 12	75,000.00			75,000.00	71,237.00		3,763.00
Police Cruiser 12	40,000.00			40,000.00	38,442.00		1,558.00
Septic System Library 12	30,000.00			30,000.00	375.00		29,625.00
Information Technology 12	8,000.00			8,000.00	7,661.77		338.23
Building Permitting Software 12	6,500.00			6,500.00	0.00		6,500.00
Preserve Town Historical Documents 12	4,500.00			4,500.00	1,404.39		3,095.61
Town Building Repairs 12	25,000.00			25,000.00	3,557.41		21,442.59
Town Hall Elevator	75,000.00			75,000.00	23,052.90		51,947.10
Principle Interest Debt 13	26,053.00			26,053.00	0.00		26,053.00
Reserve Fund 13	73,000.00			73,000.00	0.00		73,000.00
York Rake/Mower 13	12,000.00			12,000.00	3,550.00		8,450.00
Fire Fighters Training 13	25,000.00			25,000.00	0.00		25,000.00
Exterior Painting Buildings 13	50,000.00			50,000.00	0.00		50,000.00
Tax Recertification 13	10,000.00			10,000.00	0.00		10,000.00
Rent Equipment Highway 13	10,000.00			10,000.00	0.00		10,000.00
Information Technology 13	8,000.00			8,000.00	0.00		8,000.00
Guardrail Replacement 13	29,000.00			29,000.00	25,838.00		3,162.00
Replace Carpet Library 13	21,700.00			21,700.00	0.00		21,700.00
Town Building Repairs 13	50,000.00			50,000.00	0.00		50,000.00
Highway Truck Stabilization 13	50,000.00			50,000.00	50,000.00		0.00
Fire Truck Stabilization 13	100,000.00			100,000.00	100,000.00		0.00
TOTALS GENERAL FUND	9,885,889.43	0.00	750.00	9,886,639.43	8,816,581.86	31,226.66	1,038,830.91

SPECIAL REVENUE
June 30, 2012

Funds	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Conservation Commission	8,706.05	625.00		507.50		8,823.55
Cemetery Perpetual Care	118.50					118.50
Arts Lottery Council	4,751.20	3,887.01		4,372.84		4,265.37
Berkshire School Gift 07	6,787.46			628.00		6,159.46
Berkshire School Gift Fund	69,700.00					69,700.00
Berkshire School Gift 09	52,500.00					52,500.00
Berkshire School Gift 10	42,500.00					42,500.00
Berkshire School Gift 11	35,500.00					35,500.00
Berkshire School Gift 12	0.00	37,500.00				37,500.00
Library Gift 04	15,601.02	400.00		400.00		15,601.02
Music Related Program	325.86					325.86
Friends of Library Gift 04	424.88					424.88
Extended Polling Hours	0.00	201.00		201.00		0.00
State Census Grants	0.00					0.00
Lig/Meg	15,436.80	5,671.50		9,754.68		11,353.62
COA Formula Grant	0.00	5,675.00		5,675.00		0.00
COA Networking Grant	124.94					124.94
COA Gift	883.00	100.00				983.00
COA Gift	0.00	450.00				450.00
Fruits of Our Labor Grant	816.57					816.57
Kops & Kids	11,206.21	15,180.00		12,361.79		14,024.42
Community Policing 2009	222.79					222.79
Law Enforcement Trust	250.00			250.00		0.00

SPECIAL REVENUE
June 30, 2012

Funds	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
MEME-Certification Grant	288.72					288.72
Mema Flood Reimbursement	3,896.08				3,896.08	0.00
Dec 08 Ice Storm FEMA	7,919.80				7,919.80	0.00
Fema Snow/Ice 1/11/11	0.00	18,774.11			18,774.11	0.00
CH 90	0.00	259,778.48		259,778.48		0.00
CDBG Program Income	0.00					0.00
Housing Rehab Grant	1,184.54					1,184.54
Ready Resource Grant	1,781.25					1,781.25
Town Park	2,701.71	95.00				2,796.71
Insurance Proceeds	0.00	2,900.00		2,900.00		0.00
Cell Tower Fees	2,145.07					2,145.07
CTSB Franchise Fee	1,386.50	528.00				1,914.50
Juvenile Court Restitution	2,752.90					2,752.90
Sale of Land	29,992.00					29,992.00
Senior Center CDBG Grant	0.00	1,000.00		1,000.00		0.00
Senior Center Building Fund	9,068.66	500.00		3,260.15		6,308.51
Senior Center Audit	0.00	3,500.00		3,500.00		0.00
Parking Area Fund	3,498.45	100.00		120.00		3,478.45
Sheffield Grange Library Gift	955.31			414.07		541.24
Clean Energy Choice	20,694.54					20,694.54
DOER/EECBG Grant	10,000.00	11,200.00		21,200.00		0.00
Recycling Habits Grant	316.00			316.00		0.00
Fire Equipment DEM	0.00	1,060.00		1,060.00		0.00

SPECIAL REVENUE
June 30, 2012

Funds	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Ballistic Vests	0.00	397.50		397.50		0.00
Emergency Management Planning	0.00	2,997.90		2,997.90		0.00
Plumbing Inspector	0.00	2,555.00		2,299.50		255.50
Gas Inspector	0.00	3,275.00		2,947.50		327.50
Electrical Inspector	0.00	7,120.00		6,408.00		712.00
Fire Inspector	0.00	2,615.00		2,353.50		261.50
Board Health Inspector	0.00	3,685.00		2,495.00		1,190.00
Totals	364,436.81	391,770.50	0.00	347,598.41	30,589.99	378,018.91

TRUST FUNDS
June 30, 2012

	Beginning Balance	Receipts	Interest	Transfers In	Expenses	Transfers Out	Ending Balance
Conservation	18,674.01		98.77				18,772.78
Building Insurance	21,463.24		59.16				21,522.40
Stabilization	730,155.15		3,799.95				733,955.10
Unemployment	31,494.68		86.79	2.00			31,583.47
Cemetery Perpetual Care	1,797.86		4.96				1,802.82
Mercin Library	31,271.74		86.17				31,357.91
Milani Library	25,471.96		57.79				25,529.75
Churchill Cemetery	5,641.72		12.82				5,654.54
Cook School	791.08		1.79				792.87
Pine Knoll Reservation	1,555.15		3.53				1,558.68
Firetruck	9,475.47		26.13	100,000.00			109,501.60
Highway Truck	0.00		2.05	50,000.00			50,002.05
Totals	877,792.06	0.00	4,239.91	150,002.00	0.00	0.00	1,032,033.97

AGENCY FUNDS
June 30, 2012

	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Police Details	2,676.89	88,939.26		88,523.26		3,092.89
Sport Licenses	-481.70	5,346.75		4,734.65		130.40
Deputy Collector Fees	793.00	10,741.00		10,741.00	793.00	0.00
Firearms	4.00	6,525.00		0.00	4.00	6,525.00
Totals	2,992.19	111,552.01	0.00	103,998.91	797.00	9,748.29

Wages Paid in Calendar Year 2012

**WAGES ARE NOT AVAILABLE IN THE ONLINE VERSION.
PLEASE CONTACT TOWN HALL FOR MORE INFORMATION.**

Wages Paid in Calendar Year 2012

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Wages Paid in Calendar Year 2012

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Household Hazardous Waste Collections

All Sheffield residents may participate.

Here are the confirmed dates for the 2013 HHW season:

MINI SITE COLLECTIONS (Oil Paint/Used Motor Oil)



- Saturday, May 4, 2013, 9 a.m. – 11:30 a.m. – Great Barrington Recycling Center, across from Monument Mountain High School
- Saturday, June 1st 2013, 9 a.m. – 11 a.m. – Lenox Dept of Public Works, 275 Main Street
- Saturday, June 29th, 2013, 9 a.m. – 11:30 a.m. – Great Barrington Recycling Center, across from Monument Mountain High School

COMPREHENSIVE COLLECTIONS

- Saturday, July 20th, 9 a.m. – Noon
Stockbridge Recycling Center
- Saturday, October 19th, 9 a.m. – 1 p.m.
Great Barrington Recycling Center

Residents can go to cetonline.org and look at the events page for the most up-to-date information.

RECYCLING IS REQUIRED IN SHEFFIELD

<div>   </div>		THE "YES AND NO" OF WHAT CAN GO IN THE RECYCLING BOXES	
YES		NO	
<ul style="list-style-type: none"> ➤ cans ➤ foil ➤ pie pans 	Aluminum <i>Empty and rinse.</i>	siding scrap foil-wrapped beverage pouches	
	Steel (tin) cans <i>Empty and rinse. Labels do not need to be removed.</i> food and beverage cans pet food cans	hangers scrap metal aerosol spray cans paint cans car parts toys appliances pipes & pans fuel tanks	
	Glass <i>Empty and rinse. Discard lids in trash. Labels do not need to be removed.</i> food and beverage bottles and jars	ceramics baking dishes dishware drinking glasses cookware (Pyrex) coffee mugs medicine bottles plate glass light bulbs fluorescent lights mirrors vases windows glass art eye glasses wine corks	
<ul style="list-style-type: none"> ➤ food and beverage bottles and jars 	Plastics <i>ONLY containers smaller than 2 gallons are recyclable. Empty and rinse. Discard caps in trash.</i> food containers: margarine, yogurt, cooking oil, condiments, peanut butter beverage bottles and jugs: soda, water, juice, milk detergent bottles personal care bottles: shampoo, soap, conditioner	Styrofoam (polystyrene) take-out food containers cups, plates, utensils, straws bags plastic wrap/sheeting cartons/trays (berry containers, cookie trays) liners from food packaging calophane food bags (e.g., candy bars, cookies, pasta) frozen food bags/pouches meat trays egg cartons medicine & pill bottles "packing" peanuts foam packing packaging of any kind clothes baskets toys lower pots black plastic 5-gallon pails; buckets VCR, CD cases tarps bottles that contained motor oil, anti-freeze, pesticides, pool chemicals or other hazardous substances curbside/other plastic bins dry cleaner/garment bags indoor/outdoor/patio furniture swimming pools hoses, PVC piping or tubing containers bigger than 2 gallons nalgene water bottles	
	Cartons <i>Empty, rinse, & flatten. Recycle with containers, not paper.</i> milk and juice cartons soy milk and drink boxes	foil-wrapped pouches frozen juice cartons frozen food packaging plastic straws	
	Paper <i>Clean paper only. Flatten boxes. "Windows" in envelopes are ok; staples ok.</i> newspaper, inserts, magazines, junk mail white and colored paper shredded paper—put in paper bag corrugated cardboard boxboard (for example, cereal boxes) clean pizza boxes (no grease or food) paperback books and phonebooks	soda, beer cartons cups egg cartons frozen juice cartons take-out containers butter, margarine boxes paper towels tissues Tyvek or padded envelopes hardcover books stickers & sticker sheeting glossy boxes that show white strands when torn (frozen food boxes) blueprints dirtied paper (pet waste, paint) copy paper packaging	

